

Activity Record - Board of Directors

Name: _____

MSP#: _____

Month: _____

Year: _____

All activities on this form should correspond to work within a specific month

Date	Project	Activity Description	Time Spent (in 0.25 increments)	Parking Stipend (Y/N)

Approval: Chair activities, or member activities where Chair is unavailable to approve is provided by designated staff.

Activities include: Work assigned by the committee (group) or work inherent to your role within the committee (group).

Deadline for submission: 14 days after the end of the month in which the activities were performed.

Submit to: Administrative Coordinator: northshore@divisionsbc.ca /Fax: 778.730.0630

 Approval