
From: Shared Care
Sent: April 06, 2020 3:45 PM
To: Shared Care
Subject: Zoom Meetings Security Enhancements - April 4th

Categories: M-Files

From: Zoom Video Communications <support@zoom.us>
Date: April 6, 2020 at 11:36:52 AM PDT
Subject: Zoom Meetings Security Enhancements - April 4th
Reply-To: Zoom Video Communications <support@zoom.us>

We're always striving to deliver you a secure virtual meeting environment. Starting April 4th, we've chosen to enable passwords on your meetings and turn on Waiting Rooms by default as additional security enhancements to protect your privacy.



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Dear Valued Customer,

We're always striving to deliver you a secure virtual meeting environment. **Starting April 4th**, we've chosen to enable passwords on your meetings and turn on Waiting Rooms by default as additional security enhancements to protect your privacy.

Meeting Passwords Enabled "On"

Going forward, all meetings scheduled after April 4th will have password enabled. If your attendees are **joining by clicking a meeting link with a password embedded, there will be no change to their joining experience.** For attendees who join meetings by manually entering a Meeting ID, they will need to enter a password to access the meeting.

To locate your meeting password, log in to your account, visit your [Meetings](#) tab, select your upcoming meeting by name, and copy the new meeting invitation to share with your attendees. For step-by-step instructions, please watch this [2-minute video](#) or [read this FAQ](#).


For instant meetings, the password will be displayed in the Zoom client and the password is also embedded in the meeting join URL by default.

Virtual Waiting Room Turned on by Default

Going forward, the **virtual waiting room feature** will be automatically turned on by default. The **Waiting Room** is just like it sounds: It's a virtual staging area that prevents people from joining a meeting until the host is ready.

Waiting room



Attendees cannot join a meeting until a host admits them individually from the waiting room. If Waiting room is enabled, the option for attendees to join the meeting before the host arrives is automatically disabled. 

Choose which participants to place in the waiting room:

All participants

Guest participants only 

How do I admit participants into my meeting?

It's simple. As the host, once you've joined, you'll begin to see the number of participants in your waiting room within the **Manage Participants** icon. Select **Manage Participants** to view the full list of participants, then you'll have the option to admit individually by selecting the blue **Admit** button or all at once with the **Admit All** option on the top right-hand side of your screen. For step-by-step instructions, please watch this [1-minute video](#).

Check out these resources to learn [How to Manage Your Waiting Room](#) and [Secure Your Meetings with Virtual Waiting Rooms](#).

For more information on how to leverage passwords and Waiting Rooms to secure your meetings, please visit our [Knowledge Center](#), attend a [daily live demo](#), or visit our [blog](#).

Please reach out to our Support Team if you have any questions at support@zoom.us.

Thank You!

Team Zoom



+1.888.799.9666

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55 Almaden Blvd

San Jose, CA 95113

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