

# SI Physician Forum

## Team Charting Agreement & Service Agreement

June 21st 2021

South Island Primary Care Networks

# Team Charting Agreement

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## Health Service Organization Access to EMR



### Excerpts from Team Charting Agreement, Pages 6-7/11

- the Custodian will provide access to the designated person of the Health Service Organization to the EMR or provide copies of records pertaining to the activities related to the complaint or issue as requested. This is to be done in a timely manner in a way that is agreed upon by the Parties
- For the purpose of clarity, while the HSO will usually have the right to access only the information recorded by the HSO Care Team Members in the EMR, there may be situations where access to other notes is required. For example, if the issue pertains to a nurses' interpretation of a doctor's order, it is reasonable for the HSO to be able to access the doctor's note pertaining to such an order—solely for the purpose of investigating the complaint or issue.

# Team Charting Agreement

## Links & Resources

- **Team Charting Agreement** itself: [https://www.pcnbc.ca/media/pcn/Team\\_Charting\\_Agreement\\_V2.pdf](https://www.pcnbc.ca/media/pcn/Team_Charting_Agreement_V2.pdf)
- **Team Charting Agreement Implementation Guide** (basically an FAQ): [https://www.pcnbc.ca/media/pcn/Team\\_Charting\\_Agreement\\_Implementation\\_Guide\\_V2.pdf](https://www.pcnbc.ca/media/pcn/Team_Charting_Agreement_Implementation_Guide_V2.pdf)
- **Patient notification options in a virtual environment:** [https://www.pcnbc.ca/media/pcn/Team\\_Charting\\_Agreement\\_Virtual\\_Notification\\_Options.pdf](https://www.pcnbc.ca/media/pcn/Team_Charting_Agreement_Virtual_Notification_Options.pdf)
- **Patient notification poster:** [https://www.pcnbc.ca/media/pcn/PCN\\_PatientNotificationPoster\\_IslandHealth\\_E2.pdf](https://www.pcnbc.ca/media/pcn/PCN_PatientNotificationPoster_IslandHealth_E2.pdf)
- **Patient FAQ brochure:** [www.gpsc.bc.ca/info-sharing](http://www.gpsc.bc.ca/info-sharing)

# Primary Care Collaboration Agreement

Aspasia Zabarás  
SP PCN Project Director

- Completed between Island Health and the clinic when accessing Island Health Resources to provide Team Based Care
- It outlines the expectations of the relationship and the roles including overhead
- Needs to be signed by all parties to begin implementation
- Current agreement has been updated by Island Health in March 2021
- FP Request to Doctors of BC to review a few sections of the Island Health Agreement