

New-To-Practice Physicians: Process and Support Pathway

Physicians Forum

June 21, 2021

What is the NTP Contract

- Link to Ministry details: [Click here.](#)
- Doctors of BC webpage info: [Click here.](#)
- Link to Contract Template: [Click here.](#)
- Webinar Link: [Click here.](#)
- FAQ: [Click here.](#)
- FAQ #2: [Click here.](#)
- Feb 18, 2021 Ministry Memo: [Click here.](#)

Step 1: Interest in an NTP FP Contract

- After reviewing the NTP FP Contract materials, check to see if an NTP position is currently available within the PCN - Contact pcnadmin@sidfp.com
- You will then Complete a PCN EOI and submit to PCN Leadership Committee
- The Committee will review the EOIs -*if no position available within PCN funds, a request can be made to MoH

Supports:

- PCN Implementation Team
- Alanna Black, *Regional Advisor and Advocate for DoBC*
- negotiations@doctorsofbc.ca (contract negotiation support for physicians)
- Angela Thachuk, *Primary Care Transformation Partner for DoBC*

Step 2: EOI is Approved

- Once Approved, you will need to complete a Practice Description and submit to Island Health
- Once completed, Island Health initiates Recruitment –
 - Position is posted – Health Match BC etc.
 - Island Health will collect other info for Contract Readiness
 - Preplanning is recommended:
 - Know what services you want to the position to provide or if exceptions have to be made




Supports:

- PCN Implementation team including Island Health PCN Project Director and the Contracts team
- negotiations@doctorsofbc.ca (contract negotiation support for physicians)
- Alanna Black, *Regional Advisor and Advocate for DoBC*

PCN Primary Care Provider - Practice Description (Template) For Service Plan Contract GP/NP Positions

To initiate recruitment, please complete the form and send to: PCNMedAffairs@viha.ca.

Prepared by: [] Date: []
 Email: [] Phone: []

Information for PCN Recruitment and Contract Process	
1. Primary Care Network (PCN)	[]
2. Position	<input type="checkbox"/> General Practitioner <input type="checkbox"/> Nurse Practitioner (for NP, select one category below) <input type="checkbox"/> Family (all ages) <input type="checkbox"/> Adult only <input type="checkbox"/> Pediatric only
3. Clinic Site	Clinic Name: [] Address: [] Contact Name: [] Contact Email: [] Contact Tel.: [] Clinic Description (for job posting): []
4. Contract	<p>The New to Practice (NTP) Family Physician Contract or NP Primary Care Service Contract templates are the standard contract forms.</p> <p>Select applicable contract template for position.</p> <div style="display: flex; justify-content: space-around; align-items: flex-start;"> <div style="text-align: center;"> <input type="checkbox"/> NTP FP (Private Clinic)  NTP-FP Contract (Private Clinic) v20-12 </div> <div style="text-align: center;"> <input type="checkbox"/> NTP FP (HA Clinic)  NTP FP Contract (HA Clinic) v20-12 </div> <div style="text-align: center;"> <input type="checkbox"/> NP Primary Care  Primary Care NP Template (FINAL) 19(</div> </div> <p>If other, select box below and describe contract type.</p> <input type="checkbox"/> Other (specify): []

Step 3: Contract Awarding Process

- Island Health can provide interview support as needed
- Once a candidate is selected, a letter of offer is sent from Island Health
- For the Contract – Note the Clinic needs to complete the Practice Agreement and all physicians practicing in the clinic must sign it

Supports:

- Island Health contracts team (ongoing questions related to the contract)
- PCN implementation team (general support and system navigation)
- Alanna Black, *Regional Advisor and Advocate* (connection to DoBC supports)

Step 4: Encounter Coding and Reporting

Physicians will submit:

- a \$0 Fee Attachment Code for the all new attachments under the contract
- Encounter Records to the Medical Services Plan (MSP) / Health Insurance BC (HIBC) via Teleplan
- Shift Reporting
- The Clinic needs to incorporate these codes in your EMR

Resources available on PCN toolkit

- Set up and encounter coding:



22AD8C20.pdf



744C3247.pdf

Step 5: Orientation and Onboarding

“How does my day-to-day practice differ from my non-NTP colleagues?”

”How do I complete the quality improvement work noted in my contract?”

“How do I meet my attachment targets?”

Supports:

- Island Health contracts team (ongoing questions related to the contract)
- PCN implementation team (general support and system navigation)
- Alanna Black, *Regional Advisor and Advocate* (connection to DoBC supports)
- PCN.compensation@gov.bc.ca (all questions related to coding, charting, billing, etc)
- psp@doctorsofbc.ca (or contact the PSP'er attached to the practice directly)