

### KEY DECISIONS FROM THE MEETING OF February 23, 2022

1. The agenda was approved as presented.
2. The minutes from January 26, 2022 were approved with additional action items closed.
3. The new members were approved as they were presented.
4. The Board is supportive of not putting any names forward to fill the GPSC Island representative role, leaving the only candidate of Dr. Taylor Swanson, Nanaimo Division of Family Practice.
5. A letter seeking clarity on the after hours call pilot program will be drafted and sent to K. Atwood. It will also include a compilation of questions and concerns discussed tonight.
6. The consent agenda was approved as presented.

### KEY ACTION ITEMS ARISING FROM THE MEETING OF February 23, 2022

ISSUE ARISING	ACTION/UPDATE	STATUS
PCN "Attachment"	Look into what is considered "attached" with respect to the tables included in the project summary. <i>(Carried over from June 23, 2021)</i>	Complete
Additional topic - HR	Bring forward to JEC the idea of VDFP acting as a HR/whistleblower investigating resource for SIDFP and SIDFP to do the same for VDFP to provide a 3 <sup>rd</sup> neutral party for complaints. <i>(Carried over from Nov. 24, 2021)</i>	Complete
Additional topic - Primary Care Hub	Request an update on the After Hours Call Pilot <i>(Carried over from Nov. 24, 2021)</i>	Complete
ED Report - surplus funding	Connect with Jon on other ideas for cultural safety work the Division could undertake.	Complete
Co-Chair Report	Share the Board's position on the WCOC physician co-chair role.	Complete
ED report - proposal	Thank Dr. Sherman for his enthusiasm and propose a meeting with ED & CoChairs to discuss the roles of the different groups and what they are doing now.	Complete
ED report - proposal	Bring forward the concept of Dr. Sherman's proposal to the next GPSC meeting (March 10th) and suggest if this can't be looked at provincially, could it be regionally, i.e. Vancouver Island	
ED report - Member survey	Circulate the member survey report and clinic visit summary to the membership via the e-bulletin.	Complete

CoChair report – After Hours Care Pilot	Send a couple bullet point concerns or questions to Leslie for inclusion in the letter to K. Atwood.	Complete
CoChair report – After Hours Care Pilot	Draft an email to K. Atwood seeking clarity on the pilot program along with the above-mentioned concerns.	Complete
CoChair report – Board development	Send a survey to Board members to vote for their first and second priority development topics	Complete

## BOARD MINUTES

**Date:** February 23, 2022

**Location:** Zoom – virtual meeting

<b>Members Attending:</b>					
Dr. Vanessa Young	Board Chair	P	Dr. Ramita Verma	Board Member-At-Large	P
Dr. Randal Mason	Board Alternate Chair	R	Dr. Babak Nouhi	Board Member-At-Large	P
Dr. Jane McGregor	Board Secretary	P	Mr. Robert Wicks	Board Treasurer	P
Dr. Laura Ritonja	Board Member-At-Large	P	Mr. Jon Rabeneck	Board Member-At-Large	P
Dr. Kate Evans	Board Member-At-Large	P	Dr. Maggie O’Dea	Board Member-At-Large	P
			Mr. Eric Holden	Board Member-At-Large	P
Ms. Leslie Keenan	Executive Director	P	Ms. May Woodburn	Admin Staff, Minutes	P

**P = Present (Virtually)    R = Regrets    TC = Teleconference    V = Virtual    Time = Arrival after call to order**

The meeting was called to order at 6:04pm by V. Young.

No conflicts of interest were declared.

### **The agenda and minutes from the previous meeting were approved.**

The Action Items from the January minutes were reviewed, and the following were closed at this meeting:

- Access to IT files for the Board
- HR/Whistleblower conversation with VDFP
- AVI contacts
- PBH agenda item – “no side deals”
- After Hours Care pilot to be discussed at tonight’s meeting

### **ED Report**

#### Dr. Sherman’s proposal

- Work is being done in the background between MoH & GPSC with respect to primary care with an announcement expected imminently
- The proposal is beyond the scope of the PHW working group and the Division.
- Thought best to set this aside for now while waiting on both the GPSC announcement and the readiness of the VDFP PCN

- The Division isn't the correct place for this proposal but perhaps the inter-Divisional CSC council is where this could be surfaced and discussed

#### Member Survey report

- The action plan that has been developed as a result of the survey has not been shared yet; it will be discussed at the next Division staff meeting and brought forward at the next Board meeting
- The presentation style of the report was well received – it was easy to identify trends and simple to read
- The survey report along with the clinic visit summary will be circulated to membership via the e-bulletin in the same format that it was presented to the Board in the meeting package.

#### Legal Opinion – Confidentiality

- The Board discussed a legal opinion from Division counsel regarding the duty of confidentiality that might arise as a result of the participation of a Division representative on an external committee
- In general terms, E. Holden noted that an analysis of any such duty should involve a consideration of the following factors: Do circumstances exist that create a duty of confidentiality (e.g. position within organization, role, confidentiality agreement, expectation of confidentiality, etc)? Has any such duty been breached? What are the potential legal remedies (damages, etc)
- In this particular case, the Board implemented the procedures recommended by counsel and other initiatives to preserve confidentiality
- Steps to avoid similar issues in the future were discussed (e.g. prior consent to disclosure of information, etc)

#### **The new members were approved as they were presented.**

#### **Ministry/PCN Update**

- The monthly meeting with the Ministry, planned for tomorrow, had been postponed.
  - Discussion is occurring on how to improve these meetings and continue to make them productive

#### **Additional topic – Cultural Safety training**

- Consideration is being given to planning a joint Blanket Exercise with the Victoria Division Board and Staff
- The numbers for both Divisions are too high to have one event, but the group could be split in two and attend to separate sessions
- J. Rabeneck is happy to work with admin staff to organize these sessions when it is safe to do so

#### **Co-Chair Report**

#### GPSC VI FP Representative

- V. Young and Dr. Angela Logan have been the Island representatives at GPSC for the past 2-3 years, but their terms are ending
- All Island Divisions are being asked to submit names to GPSC to be considered for this role, which GPSC would select from the candidates
- The question to the Board was are they comfortable with the plan to submit only one candidate across all Island Divisions so that that candidate automatically becomes the GPSC rep for the Island
  - Dr. Taylor Swanson in Nanaimo is the proposed candidate and is keen to represent the Island
  - Dr. Tracey Thorne from Gabriola was suggested as a back-up, but she does not meet the new GPSC requirements for this position (SFU leadership course)

#### Confirm Board member terms for succession planning

- Three elected Board members are in the final months of their terms:
  - V. Young – will be stepping down from the Board in the fall
  - L. Ritonja – plans to run again in the fall election
  - J. McGregor – uncertain whether or not she will run again at this time
- Three appointed Board members are also in the final months of their terms:
  - J. Rabeneck expressed that he is happy to remain with the Board for a second term
  - R. Verma & B. Nouhi will be completing residency in June 2022 and will no longer qualify as Type 2 Directors

#### Outcomes from Executive Committee Jan. 18<sup>th</sup>

- The policies will be adjusted to account for co-Chairs versus one single Chair and along with the Alternate Chair, these roles will be held by Type 1 Directors
  - The Alternate Chair role will be planned with the idea in mind to groom this person to assume a Chair role eventually
- The Vice Chair role is already held by a Type 2 Director but there was a suggestion of asking Eric to step into this role
- With work done on the membership list, the funding for next fiscal year will be decreased due to the number of physicians removed from our list
  - Other Island Divisions have been doing this reconciliation each year
  - The Division took it upon itself to update and amend the funded member list for the 2022-23 year
- L. Keenan isn't feeling ready to vacate the ED role yet given the current state of the primary care environment and will stay as long as is needed

#### After Hours Call Pilot update

- A proposal was put before the Board with three questions needing a response; background information included:
  - No Division funds are being used for this project, it will be covered by GPSC
  - Participation is voluntary, physicians would opt in
- Discussion and questions ensued:
  - Could this further destabilize longitudinal care?

- It will be compensated at an hourly rate
- Currently, after hours care is not compensated and is considered to be an obligation
- There still won't be anywhere for patients to be seen after these calls
- Would this replace existing call groups? How would it work?
- Has this been trialed anywhere, is there evidence that it will work?
- It seems like a band-aid solution; would there be enough longitudinal physicians to do this call if it was restricted to longitudinal physicians only?

#### Board Development topics

- Topics for Board development were discussed to begin planning for an in-person April event
- Ideas included:
  - Creating and inspiring change
  - Decolonization of the workplace
  - How to measure Board success
  - Influencing and advocating in the political sphere
  - Business model: co-operative versus non-profit

**The consent agenda was approved as presented.**

#### **Requests from SIDFP (standing item)**

Nothing from this meeting.

#### **Wrap Up**

Next meeting:

**Board** – March 23<sup>rd</sup> at 6pm at the Division office

Regular meeting adjourned at 7:45pm.

#### **In Camera**

An in-camera session followed concluding at 8:10pm.