

KEY DECISIONS FROM THE MEETING OF May 26, 2021

1. Rather than forming a new committee to work on embedding cultural safety and cultural humility into the Division, the work will take place at all committees.
2. The agenda was approved with the additional item.
3. The minutes from April 28, 2021 were approved.
4. The Division will not purchase alcohol for Division events but will not stop members from making a purchase on their own, should the opportunity be available.
5. The GST rebates and interest earned on investments will continue to be treated as unencumbered funds.
6. The new member was approved as presented.
7. L. Ritonja will join the HR committee and be its Chair.
8. R. Wicks and L. Kumpf will join the Governance committee with R. Wicks to Chair. **Correction following the meeting: L. Kumpf to Chair the Governance committee.**
9. M. Putland will co-Chair the Member Engagement Committee (MEC) with K. Evans.
10. The board is supportive of the proposed enhancements to the REWG Mentor program and will leave the execution of this work to the REWG itself as it is not a committee of the Board.
11. The consent agenda was approved as presented.

KEY ACTION ITEMS ARISING FROM THE MEETING OF May 26, 2021

ISSUE ARISING	ACTION/UPDATE	STATUS
Committee Chairs	Pass along to the MEC co-Chair candidates the decision of the Board.	

BOARD MINUTES

Date: May 26, 2021

Location: Zoom – virtual meeting

Members Attending:					
Dr. Vanessa Young	Board Chair	P	Dr. Kate Elliott	Board Vice Chair	P
Dr. Randal Mason	Board Alternate Chair	P	Dr. Ramita Verma	Board Member-At-Large	P
Dr. Jane McGregor	Board Secretary	P	Ms. Laura Kumpf	Board Member-At-Large	P
Dr. Laura Ritonja	Board Member-At-Large	P	Mr. Robert Wicks	Board Treasurer	P
Dr. Kate Evans	Board Member-At-Large	P	Mr. Jon Rabeneck	Board Member-At-Large	P
			Dr. Babak Nouhi	Board Member-At-Large	6:35
Mr. Clay Barber	Executive Director	P	Ms. May Woodburn	Admin Staff, Minutes	P

P = Present (Virtually) R = Regrets TC = Teleconference Time = Arrival after call to order

The meeting was called to order at 6:02pm by V. Young.

GUESTS: Eve Taylor & Valerie Nicol

E. Taylor gave a short presentation on the high-level draft of what a Cultural Safety & Humility Journey could look like for the Division. Questions were taken from the board and the conversation shifted to how to bring this work forward.

- What is trauma-informed care? The notion of understanding the role of trauma and specifically for First Nations people, the inter-generational trauma, recognizing the symptoms and being sure not to re-traumatize.
- Who are the key stakeholders for this work when we are determining whether to create a new committee versus use existing structures?
- It was suggested that creating a specific committee can create a separate-ness; instead it would be better to embed cultural safety and humility in all of the work, within existing committees
- One challenge noted was how to engage those in the community who may not recognize cultural safety or see a lack of it as a problem
 - Sharing experiences, learnings and training opportunities at the peer-to-peer level will be important
 - Experiential professional development learning may be an opportunity

The board expressed their interest in supporting E. Taylor in her role as Cultural Safety Facilitator especially through connections with Division members, ex. Provide introductions where needed, accompany her to clinics for visits, etc.

Guests departed at 6:39pm

Declaration of Conflicts of Interest

No declarations were made.

The agenda was approved with the addition of a briefing note from the Resident Engagement Working group. The minutes from the previous meeting were approved.

ED Report

The Board again appreciated the ED report, especially the first paragraph detailing the different pieces of work the ED has been involved in over the past month. Highlights from the report included:

- A reminder to the board that the Division is in the midst of its audit which is being conducted virtually due to the pandemic. Findings will be reported to the Board following the audit presentation to the Finance committee.
- The strategic planning day is set for June 19th – facilitators G. Farrell and B. Zajcew of Siena Consulting will be reaching out to folks ahead of time to prepare a framework for the day
- PCN staffing is consuming an inordinate amount of the ED's time – 4 of the original staff are no longer with the PCN which speaks to both the complexity of the work itself and the recruitment process. Two of the four roles have been replaced and work is being done currently, with a tighter recruitment approach, to fill the remaining two.

Policies

In light of the new funding restrictions, and ahead of the governance meeting, the board was asked to make a decision regarding the purchase of alcohol and the unencumbered funds. Discussion ensued around both items.

New Members

The new member was approved as presented.

COVID/Influenza Update

- Final task force meeting was held last Tuesday and the group has been wrapped up
- A presentation was made to JEC last Friday with consensus from both Divisions to pause the task force with potential to resurrect if needed
- Questions have been raised re: influenza – public health isn't looking into this yet as they are still focused on COVID vaccinations and the learnings from this process

Ministry/PCN Update

- Some thought and review will be put into looking at how the Division might support physicians who are moving onto various types of contracted positions over the next few years

- Hiring staff for the PCN has been challenging and our Division is now competing with the Victoria Division for potential candidates
 - In comparison to other Divisions, we are in a similar position staffing-wise and having staff time consumed by meetings
 - The allocation of staff was similarly prescribed by the MoH for all PCNs

Co-Chair Report

UPCC

- Member physicians have been asking the Division for help with the issues they are experiencing in the UPCCs
- JEC discussed this last week and are looking to develop a position statement asserting where the Divisions stand and identifying a plan to move forward working with both the Health Authority and physicians in coming up with high-level guiding principles
- GPSC has felt like they have been on the periphery of the UPCCs and is willing to step forward and help/support wherever the Divisions feel their support is needed
- A GPSC meeting is planned for June with a session on cost-benefit analysis of the UPCCs

Committee Chair Roles

- L. Ritonja to join and chair HR committee
- R. Wicks and L. Kumpf to join Governance committee; R. Wicks to chair
- M. Putland to co-Chair MEC with K. Evans

Additional Agenda Item - REWG Briefing note

Members of the Resident Engagement Working Group (REWG) presented a briefing note, circulated just prior to the meeting via Slack, regarding the current mentor program and a proposed enhancement to it. The Board was supportive of the proposed enhancement with the logistics still to be determined.

As the REWG is a management committee and not a committee of the Board, it was decided to leave the execution of the enhancement to the committee itself with staff support G. Clarke able to bring forward any funding requests as necessary.

Consent Items

The consent agenda was approved as presented.

Requests from SIDFP Staff (standing item)

Nothing for this meeting.

Wrap Up

Next meetings:

Strategic Planning – June 19th
Board – June 23rd at 6pm

Regular meeting adjourned at 7:38pm.

In Camera

An in camera session followed with the final conclusion occurring at 8:09pm.