invest in yourself with the Division's Advanced MOA Program bursaries

CLASSES ARE BIWEEKLY FROM SEP 2020 -FEB 2021

The Advanced Medical Office Assistant Program will run from September 26th, 2020 -February 25th. 2021

Biweekly Saturdays @ the Clearbrook Campus from 8:30 am - 2:00 pm Biweekly Wednesdays Online from 6:00 pm - 8:00 pm & an additional 5 hours online weekly

learn:

- + advanced billing
- + cultural/diversity training
- + world views on medicine
- + panel management
- + communication & leadership
- + conflict resolution



Bursaries of \$2,000 each

are available to MOAs working for Abbotsford Division of Family Practice GP members.

An additional \$1,500.00

is available to students who successfully complete the program - covering the full \$3,500 tuition.

TUITION IS
COVERED BY THE
DIVISION
UPON
COMPLETION



"it's all about how we optimize a practice so we can take care of more patients a day - with less stress & more free time." - Dr. P Moodley

You have the time & you deserve it.

Learn new skills & feel more confident about your professional abilities.

Our bursaries remove the financial burden allowing you to focus on yourself, your goals and your success.

Finally, something that is all about you.

APPLY SOON! SPACE IS LIMITED!



Program Information

Total program cost is \$3,500.00. Textbooks and supplies are estimated to be an additional \$300.00.

Courses

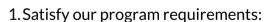
Medical Terminology Level 2
Anatomy & Physiology Level 2
Pharmacology (MOA) Level 2
Chronic Disease Management
Clinical Procedues (MOA) Level 2
Patient Histoy & Education
Communication & Patient Support
Leadership Supervision & Team-Based Care
Medical Billing (MOA) Level 2
Emerging Best Practices
Capstone

Program runs September 26th, 2020 - February 25th, 2021

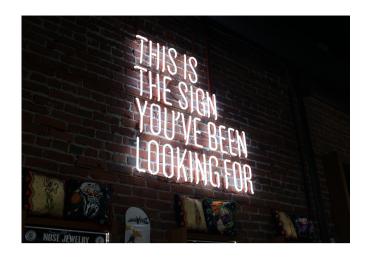
Saturday campus sessions will be held at

UFV Continuing Education Campus 32355 Veteran's Way, Abbotsford V2T 0B3

Application Instructions



- successful completion of a post-secondary level MOA program & 2 years current employment as an MOA working for an Abbotsford Division member
- -OR-
- 3 years of MOA experience, current employment in a medical office and a letter of recommendation from their employing Physician
- 2. Submit application and all applicable documents to Meghann Coughlan, Project Coordinator, via email mcoughlan@divisionsbc.ca
- 3. Once approved by the Division, we will contact you for additional steps



Questions or Concerns?

For general questions about the program, your suitability and our bursaries please contact Meghann Coughlan, Abbotsford Division Project Coordinator: mcoughlan@divisionsbc.ca or 604-746-3306

For detailed program information, please contact Emiko Petit, Program Coordinator, University of the Fraser Valley: continuingeducation@ufv.ca or 604-854-4559