



Divisions of Family Practice
An FPSC initiative

Register for UpToDate

Family Physician

Updated: June 2025

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How to register for UpToDate if you are a Family Physician

1. Navigate to <https://www.divisionsbc.ca/user/register>
2. Fill out the form and indicate your Primary Division

Create new account

[Log in](#) [Create new account](#) [Reset your password](#)

Email address *

A valid email address. All emails from the system will be sent to this address. The email address is not made public and will only be used if you wish to receive a new password or wish to receive certain news or notifications by email.

Salutation

First Name *

Last Name *

Suffix

I am a *

Physician

Student

Resident

Community-Based Specialist

Primary Division *

Practice Community *

Role *

- Select a value -

Please select

- Select a value -

Other Divisions

Please select

Select any other Divisions you'd like to apply for membership in.

Preferred Mail Address

Work Email

Home Email

Division Email

- None -

Preferred Phone

Work Phone

Home Phone

Cell Phone

- None -

Mailing - Address 1

Mailing - Address 2

Mailing - City

Mailing - Postal Code

3. The following email will be sent to you

Hi John Smith,

Thank you for applying for an account. You will receive an email shortly from webmaster@divisionsbc.ca with your log-in details for the site.

-- Divisions of Family Practice team

4. Once your application is approved, follow the instructions in your email and login here <https://divisionsbc.ca/login> to complete your access to UpToDate

Hi John Smith,

Your account has been activated. You may now log in by clicking this link or copying and pasting it into your browser:

https://divisionsbc.ca/user/reset/71354/1660688989/n3oNHbB948ha06vK8WbJDvpVoQCl8TRtO_1REcAZ6Sg

This link can only be used once to log in and will lead you to a page where you can set your password.

After setting your password, you will be able to log in at <https://divisionsbc.ca/user> in the future using.

Once you've logged into your division account, click on the "My UpToDate" link, which will redirect you to the UpToDate website to "Register for an account"

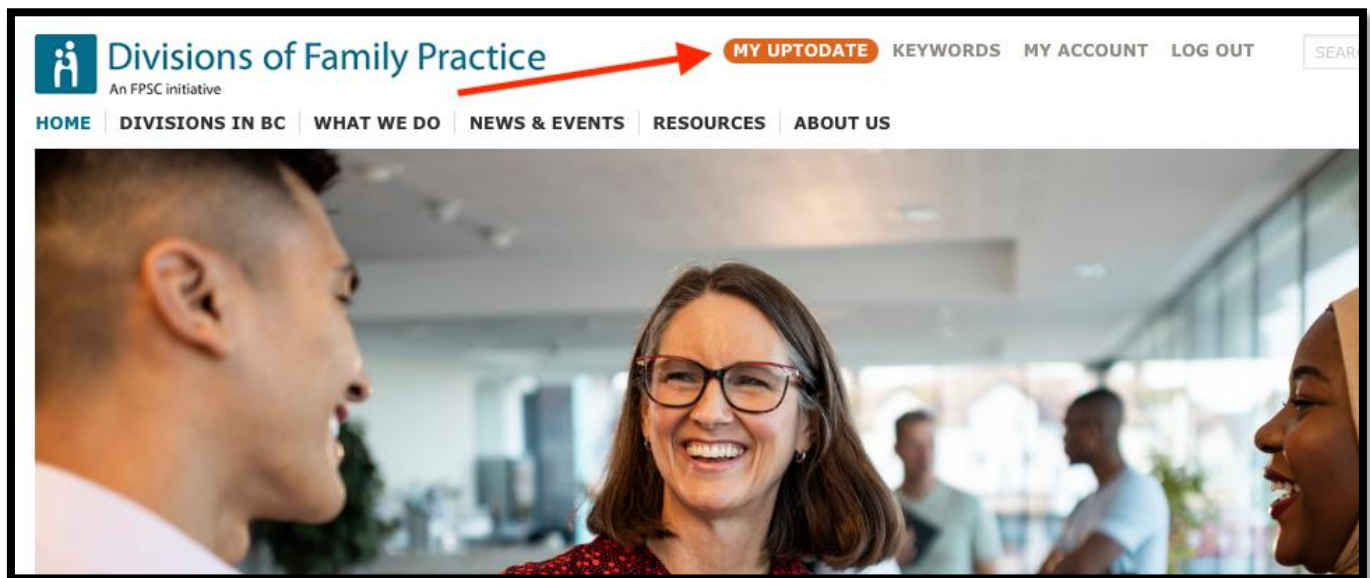
Complete the form with a new username and password and you will be able to access UpToDate.

Additional information on this process can be found here <https://divisionsbc.ca/provincial/resources/uptodate/access-uptodate>.

If you have any questions, please contact us or the UpToDate support team at customerservice@UpToDate.com or via phone at 1-800-998-6374

Divisions of Family Practice team

5. Once logged into your Division Account, click "My UpToDate" link



6. You will be redirected to the UpToDate website to "Register for an account"
Complete the form with a **new username and password** and you will be able to access UpToDate.

The screenshot shows the UpToDate website's registration page. At the top, there is a navigation bar with the UpToDate logo, a search bar, and a user icon labeled 'CME'. Below the navigation bar, there is a blue header with links: 'Contents', 'Calculators', 'Drug Interactions', and 'UpToDate Pathways'. The main content area is titled 'Register for an UpToDate account'. It includes a paragraph about registering for a username and password to get a mobile app, followed by a link to 'log in' for already registered users. Below this is a section for personal information with input fields for 'First Name', 'Last Name', 'Email', 'Country' (a dropdown menu), 'ZIP/Postal Code (optional)', 'City', 'Specialty' (a dropdown menu), and 'Role' (a dropdown menu). A note states: 'You will need access to this email account to complete your registration'. The final section is 'Create your username and password', which contains input fields for 'Username' and 'Password'. Two red arrows are drawn on the page, pointing to the 'Username' and 'Password' fields respectively.

UpToDate®

Contents Calculators Drug Interactions UpToDate Pathways

Register for an UpToDate account

Register for a username and password today to get our mobile app for iOS, Android or Windows 8 devices. (An email will be sent with instructions on how to get the app after registration). Plus, you can now log in directly to UpToDate remotely.

Already registered? Please [log in](#) with your UpToDate username and password.

[Continue with your search](#)

First Name

Last Name

Email

You will need access to this email account to complete your registration

Country ▼

ZIP/Postal Code (optional)

City

Specialty ▼

Role ▼

Create your username and password

Username

Password

PRA (Practice Ready Assessment) registration

PRA physicians are now able to complete the member registration form.

I am a *

Physician

Student

Resident

Community-Based Specialist

Nurse Practitioner

☐ Practice Ready Assessment Physician

If you finish your PRA and obtain an MSP number, please update your account by unchecking this option and enter your MSP number below.

Note: not all Divisions accept PRAs at this time, only those who do will be available as a Primary Division.

Primary Division *

Practice Community *

Role *

- Select a value -

Select an Option

Committee Partner

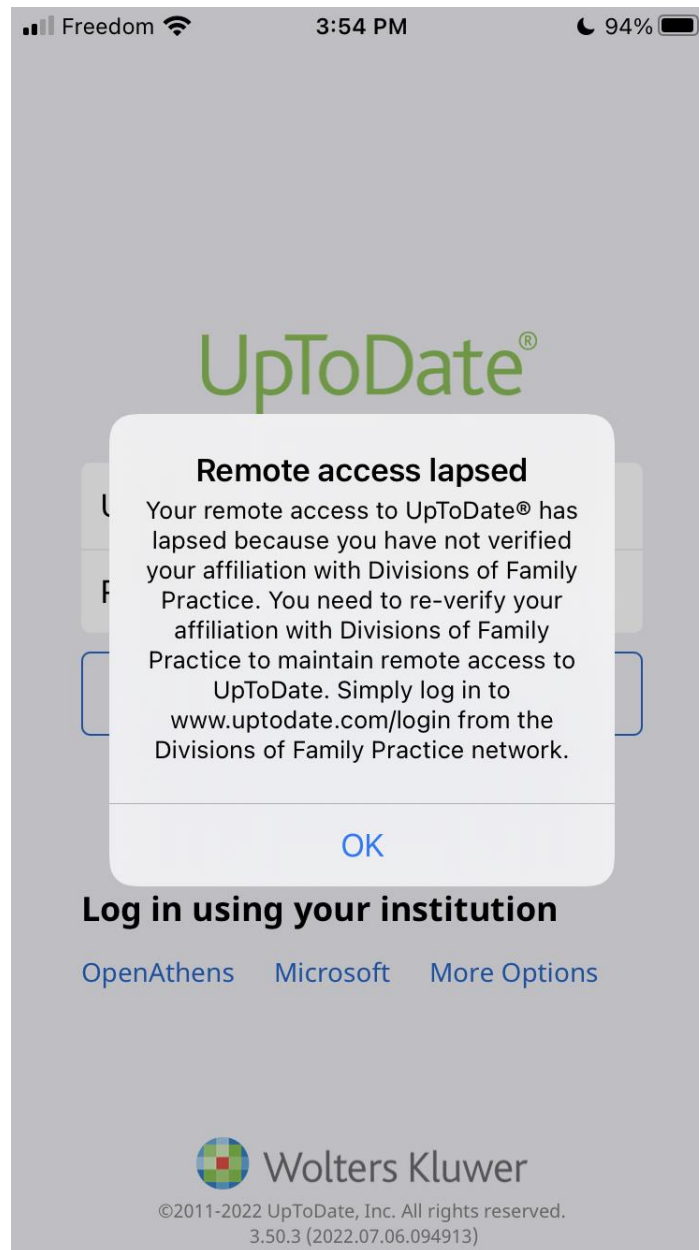
Please note that not all Divisions accept PRAs at this time—members can only select this option if it is offered by their primary division.

PRA Physicians are not required to enter an MSP number. The MSP line remains mandatory for all non-PRA physicians.

If you finish your PRA and obtain your MSP number, please be sure to log in to your profile to update it by unchecking the PRA option and adding the MSP number to your account.

How to renew your UpToDate access

Every 180 days, the message below will appear on your phone when you try to access UpToDate.



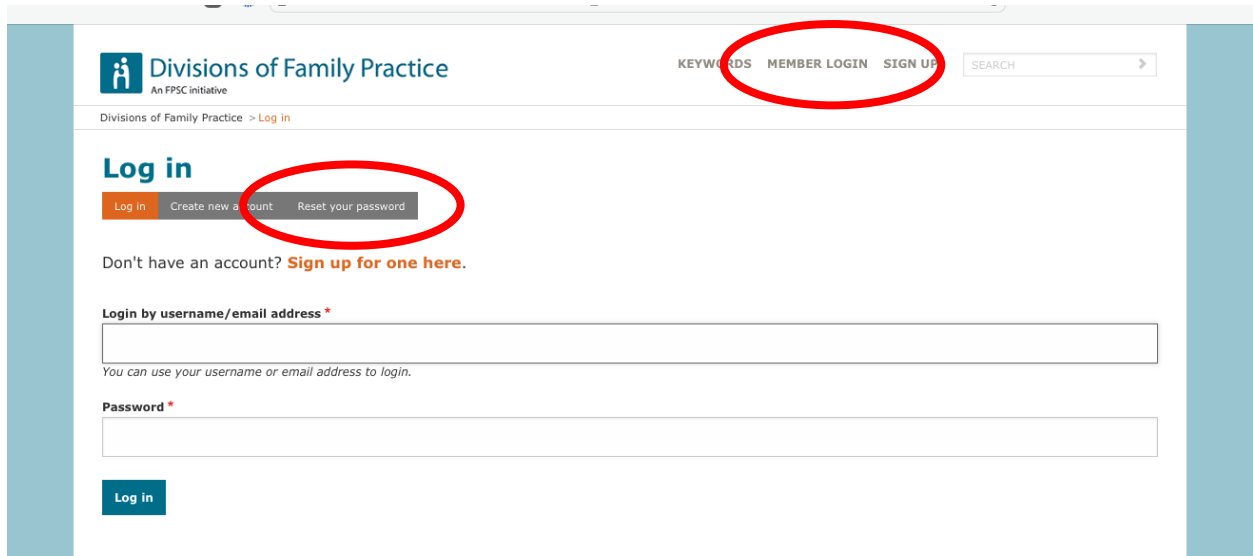
In order to maintain your access to UpToDate, you will need to follow the steps below:

1. Log in here: <https://divisionsbc.ca/user/login> **using a computer/or laptop**
2. Click "My UpToDate"
3. When you see this message above, click "OK" to verify your Division Affiliation
4. Then you will be able to access UpToDate again via your phone

How to reset your password on Divisionsbc.ca

Navigate to www.divisionsbc.ca and click on Member Login.

From there, click on Reset Your Password.



Divisions of Family Practice
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KEYWORDS MEMBER LOGIN SIGN UP SEARCH

Divisions of Family Practice > Log in

Log in

Log in Create new account Reset your password

Don't have an account? [Sign up for one here.](#)

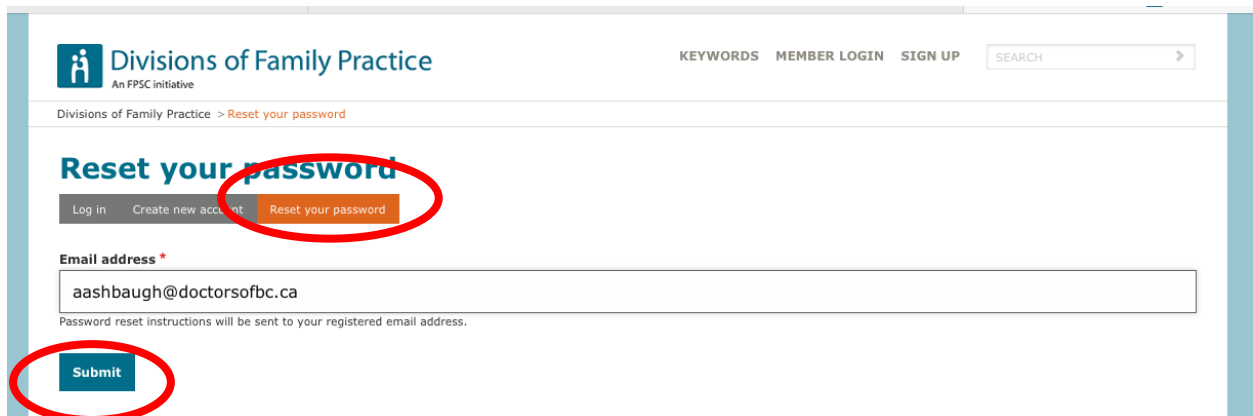
Login by username/email address *

You can use your username or email address to login.

Password *

Log in

Enter your email address and click Submit.



Divisions of Family Practice
An FPSC initiative

KEYWORDS MEMBER LOGIN SIGN UP SEARCH

Divisions of Family Practice > Reset your password

Reset your password

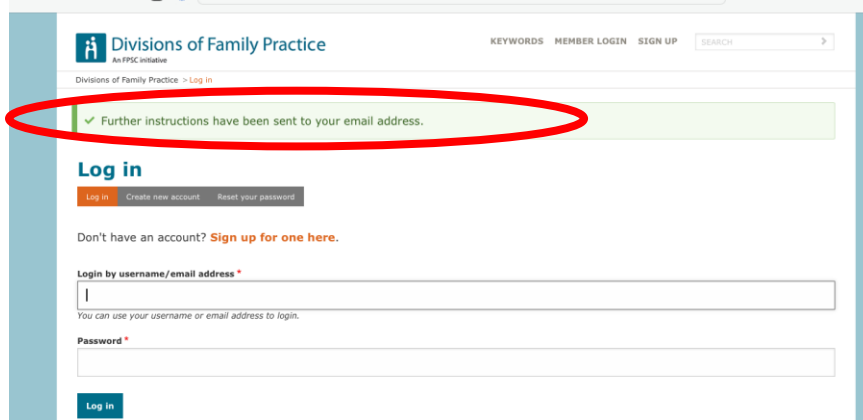
Log in Create new account Reset your password

Email address *

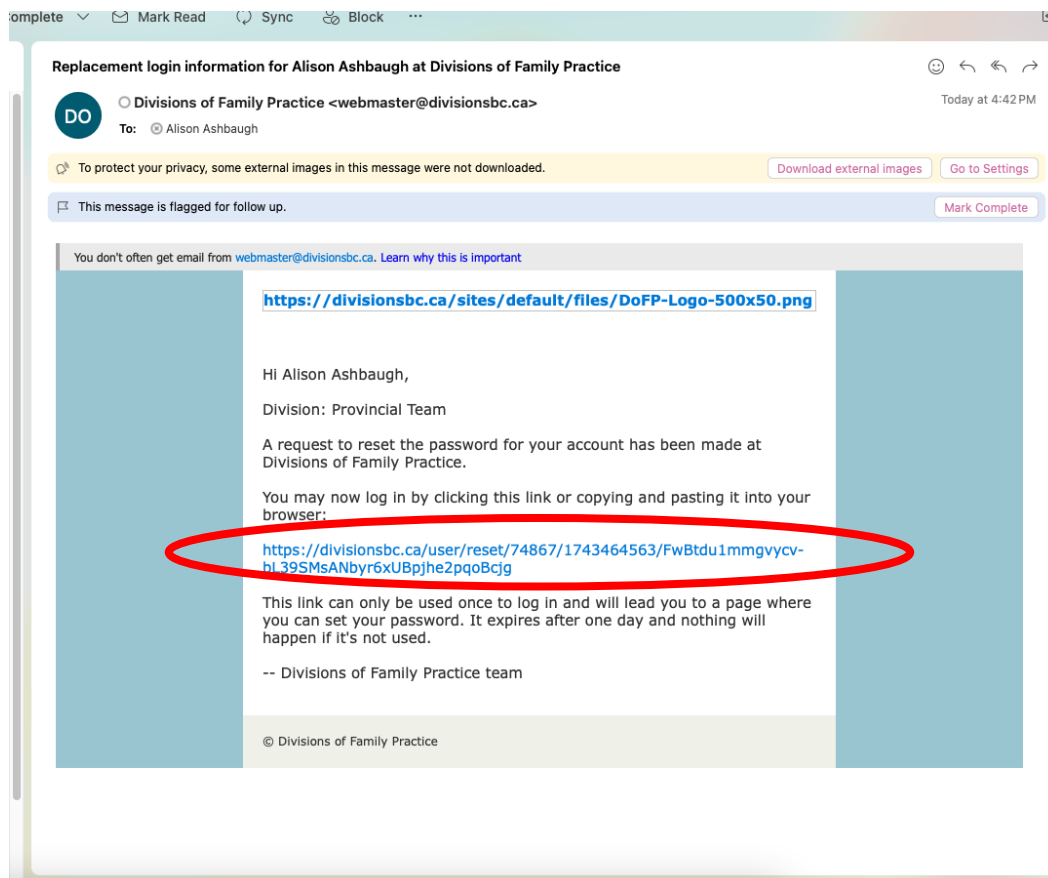
Password reset instructions will be sent to your registered email address.

Submit

You will see a green pop up at the top of your screen indicating the email has been sent.



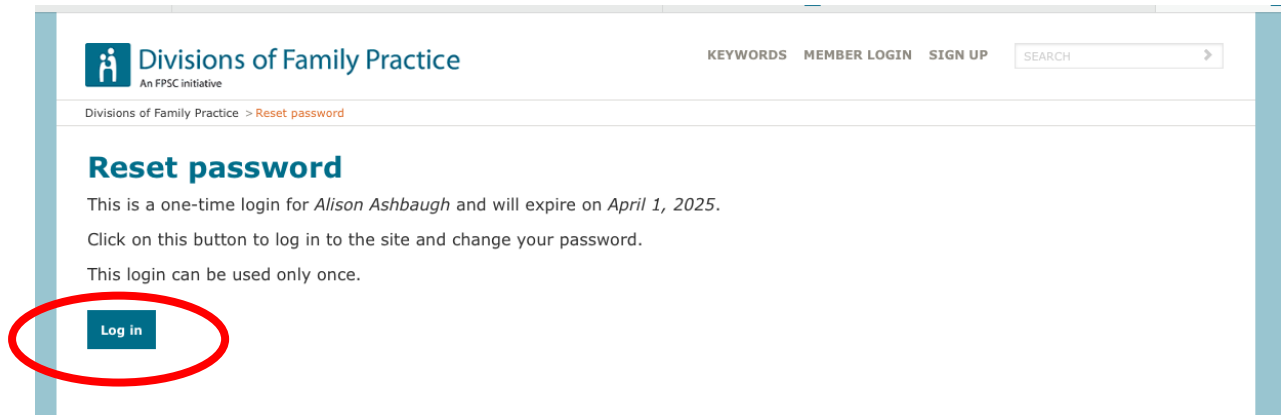
You will receive an email to your listed email address. It will look like this:



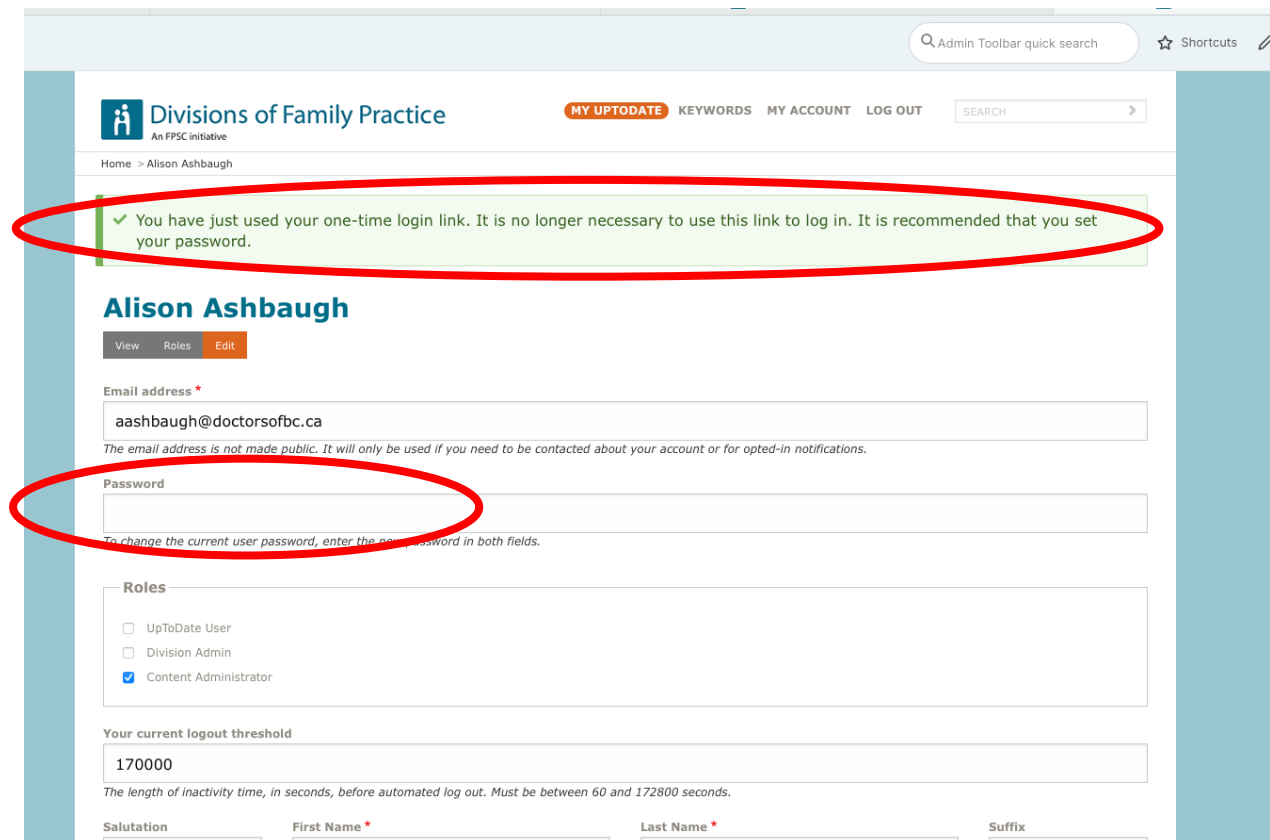
Click on the hyperlink provided.

Note: This link is only valid for ONE TIME USE – once you click on it, it will de-activate and you cannot navigate to it again. You will have to begin the password reset process from step 1 and request a new email link.

Once you click on the hyperlink, you will navigate to this page:
Click on Log in.



Once you have logged in, you will see the following page:
You need to enter a new password IMMEDIATELY. **DO NOT** navigate out of this page without entering your password.



Enter your new password with the recommendations provided.
Enter your password again in Confirm Password to ensure they match.

This screenshot shows the 'Edit' profile page for Alison Ashbaugh. A green message box at the top states: 'You have just used your one-time login link. It is no longer necessary to use this link to log in. It is recommended that you set your password.' Below this, the user's name 'Alison Ashbaugh' is displayed with 'View', 'Roles', and 'Edit' buttons. The 'Email address' field contains 'aashbaugh@doctorsofbc.ca'. The 'Password' field is filled with dots, and a green progress bar indicates the password strength is 'Good'. The 'Confirm password' field is also filled with dots. A message 'Passwords match: yes' is shown below the confirm field. Recommendations for a stronger password include 'Add numbers' and 'Add punctuation'. A note at the bottom says: 'To change the current user password, enter the new password in both fields.'

Scroll to the bottom of the page and hit Save

This screenshot shows the bottom section of the profile page. It includes fields for 'Preferred Phone' (set to 'Cell'), 'Work Phone', 'Home Phone', and 'Cell Phone'. Below these are 'Mailing - Address 1', 'Mailing - Address 2', 'Mailing - City', and 'Mailing - Postal Code' fields. At the bottom left, the 'Save' button is circled in red, next to a 'Cancel' button.

Your changes have been saved. You can now navigate anywhere on the site.

This screenshot shows the top of the profile page. The header includes the 'Divisions of Family Practice' logo, 'An FPSC initiative', and navigation links: 'MY UPTODATE', 'KEYWORDS', 'MY ACCOUNT', and 'LOG OUT'. A search bar is on the right. Below the header, a green message box with a checkmark states: 'The changes have been saved.' The user's name 'Alison Ashbaugh' and 'Edit' button are visible below the message.