

## Annual General Meeting

Tuesday, November 10, 2020 – 6:15 pm-7:20 pm  
Virtual - ZOOM

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### Attendees:

Board Members: Dara Behroozi, Geoff Inman, Peter Lockie, Katharine McKeen, Elisabeth Pharo, Irfan Rajani, Jessie Singh, Tim Troughton, Caroline van Es

Victoria Division Physician General/voting members – 41 (includes eligible board members)

Victoria Division Physician Associate/non-voting members: 7 (board members, residents, dual membership physicians)

Guests: Sang Ly, Auditor from KPMG

VDFP staff: 9

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### Division AGM business:

- Dr. Katharine McKeen called meeting to order at 6:15 pm.
- Prize Draw #1 winner – Dr. David Harrison
- Acknowledgement of the Traditional Territory
- An official quorum of 20 voting members confirmed for business to begin.
- Dr. McKeen reviewed the process for those eligible to vote and make motions. Polls launched within the Zoom platform will allow voting members to cast their vote and results will be shared.
- Acknowledgement of Dr. Margaret Manville of the first recipient of the Dr. Tom Bailey Award for outstanding leadership and excellence in family medicine.
- Acknowledgement of Drs. Aaron Childs and Jaron Easterbrook in the exceptional work they have done for the divisions response to the COVID-19 pandemic
- Acknowledgement of Drs. Aaron Childs and Kathy Dabrus for their involvement in the Victoria PCN and engagement with VDFP members.

**Motion: It was moved by Dr. Kathy Dabrus and seconded by Dr. Oona Hayes that Dr. Katharine McKeen to be appointed as chair and Dr. Geoff Inman be appointed as recording secretary for AGM.**

**All in favor, motion passed.**

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### Approvals:

- There were no additions to the agenda.

**Motion: It was moved by Dr. Eugene Leduc and seconded by Dr. Bill Cavers for approval of the 2020 Annual General Meeting agenda.**

**All in favor, motion passed.**

- VDFP November 5, 2019 Annual General Meeting minutes
- There were no questions or amendments in regards to the previous year's minutes.

**Motion: It was moved by Dr. Geoff Inman and seconded by Dr. Martha Macdonnell that the November 5, 2019 Annual General Meeting minutes were approved.**

**All in favor, motion passed.**

- Prize Draw #2 winner - Dr. Bill Cavers
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#### **Treasurer's Report – Mr. Peter Lockie**

- Financial statements were made available to the membership via the AGM meeting package, Annual Report and via the VDFP website. :
- Peter Lockie reviewed:
  - Statement of Financial Position
  - Statement of Operations
  - Deferred Revenue
- It is expected most project work funding not spent in the year will be carried over.
- VDFP Financial Statements were audited by KPMG and Sang Ly from KPMG was in attendance.
- There were no questions from the members.

**Motion 1: It was moved by Dr. Eugene Leduc and seconded by Dr. Donna Doyle that the financial statements for the year ended March 31, 2020 were received.**

**All in favor, motion passed.**

#### **Appointment of Auditor**

**Motion 2: It was moved by Dr. Oona Hayes and seconded by Dr. Jessica Fry that KPMG is appointed as external auditor for the fiscal year April 1, 2020 to March 31, 2021.**

**All in favor, motion passed.**

- Prize Draw #3 winner - Dr. Oona Hayes

**Acclamation of VDFP 2020-2021 Board of Directors**

- Dr. Dara Behroozi
- Dr. Geoff Inman
- Mr. Peter Lockie
- Dr. Katharine McKeen -
- Dr. Elisabeth Pharo\* – appointed in July 2020 as a director
- Dr. Irfan Rajani – R2 Family Practice Resident Director
- Dr. Jessie Singh\* – R1 Family Practice Resident Director
- Dr. Tim Troughton
- Dr. Caroline van Es\* – appointed in April 2020 and agreed to stand for election

**Motion: It was moved by Dr. Bill Cavers and seconded by Dr. Eugene Leduc that the 2020-2021 Victoria Division Board of Directors is confirmed by acclamation.**

**All in favor, motion passed.**

- Prize Draw #4 winner - Dr. Lisa Veres
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**Adjournment**

**Motion: It was moved by Dr. Bill Cavers and seconded by Dr. Lisa Veres to adjourn the business portion of the AGM.**

**All in favor, motion passed.**

- Prize Draw #5 winner - Dr. Greg Siren
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**Business portion of AGM adjourned at 6:40 pm**  
**Townhall Q & A proceeded from 6:40 pm-7:20 pm**