

Annual General Meeting
Monday, November 7th, 2022 – 5:15 pm – 8:45 pm
Delta Ocean Pointe Resort

Attendees:

Board members: Sarah Chritchley, Melissa Duff, David Harrison, Geoff Inman, Peter Lockie, Anna Mason, Carien Smit, Tim Troughton

Victoria Division Physician General/voting members – 52

Victoria Division Physician Associate/non-voting members: 7

Guests: 22 including Elders, Kathleen Horne and Doug LaFortune, Island Health, KPMG, partners, and spouses

VDFP staff and consultants: 19

Total attendance: 100

Knowledge Lounge - 5:15 -5:50 pm

Blessing -5:50-6:00 pm

Elders, Kathleen Horne and Doug LaFortune

Dinner – 6:00-6:45 pm

Welcome & Territory Acknowledgement – 6:45-6:55 pm

Elders, Kathleen Horne and Doug LaFortune

Acknowledgement of community medical preceptors and teaching award – 6:55-7:00 pm

- Dr. Sarah Chritchley acknowledged those who are medical preceptors in the community.
 - Dr. Marg Manville announced the recipient of the Community Family Physician Award for Excellence in Clinical Teach award is Dr. Tracy Mihalynuk (SIDFP).
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Call to Order

- Dr. Tim Troughton called business portion of the meeting to order at 7:00 pm.
- Confirmation that the official quorum of at least 20 voting members in attendance for the business portion to begin.
- A motion was made for appointment of AGM chair and recording secretary.

Motion: It was moved by Dr. Melissa Duff and seconded by Dr. Marg Manville that Dr. Tim Troughton to be appointed as chair and Dr. Geoff Inman be appointed as recording secretary for AGM.

All in favor, motion carried.

Approval of the VDFP 2021 Agenda

- There were no additions to the agenda.

Motion: It was moved by Dr. Sarah Chritchley and seconded by Dr. Geoff Inman for approval of the 2022 Annual General Meeting agenda.

All in favor, motion carried.

Prize Draw #1 – Royal Theatre gift certificate – Dr. Carien Smit

Approval of VDFP 2021 Annual General Meeting minutes

- There were no questions or amendments to the November 10, 2021, VDFP AGM minutes.

Motion: It was moved by Dr. Chris Stamp-Vincent and seconded by Dr. Geoff Inman that the November 10, 2021, Annual General Meeting minutes were accepted.

All in favor, motion carried.

Directors' report

- Dr. Tim Troughton spoke to the 10-year history of VDFP and the now professional organization it is today. Many thanks to his current and previous co-chairs for their support at the board and other tables.
 - He acknowledged there is still much work to be done to make family practice sustainable and rewarding, but the board is encouraged by recent government announcements.
 - Encouraged all to read the highlights of the last year's work and the 10-year overview of the VDFP in the [Impact Report](#).
 - Thank you to the Executive Director, staff, contractors, and partners (Island Health, Indigenous (FNHA), Doctors of BC, GPSC, and Ministry of Health).
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Treasurer's Report and Appointment of the Auditor

- Peter Lockie presented the treasurer's report.
- Many thanks to staff and the Finance and Audit Committee for their support throughout the year.
- VDFP Financial Statements are audited each year by KPMG.
- The complete financial statements were emailed to members via the AGM meeting package and are available on the VDFP website.
- Daniel Healey from KPMG was in attendance.

- Highlights:
 - PCN implementation was the focus this fiscal.
 - Core infrastructure and ongoing programs continued, including work in Long-term Care and Transitions in Care initiatives.
 - VDFP will be returning \$1.8M to the end of March 31, 2022, to Doctors of BC. We anticipate much of this funding to be repackaged and provided back to the division in 2022-23.
 - Total revenues: \$4,153,525
 - Total expenditures: \$4,130,290
 - Total assets: \$4,336,505
- There were no questions from the members.
- A motion was made to receive the financial statements.
- A second motion was made to appoint KPMG as the external auditor for the fiscal year April 1, 2022, to March 31, 2023.

Motion 1: It was moved by Dr. Katharine McKeen and seconded by Dr. Melissa Duff that the financial statements for the year ended March 31, 2022, were received.

All in favor, motion carried.

Appointment of Auditor

Motion 2: It was moved by Dr. Geoff Inman and seconded by Dr. Melissa Duff that KPMG is appointed as external auditor for the fiscal year April 1, 2022, to March 31, 2023.

All in favor, motion carried.

Confirmation of VDFP 2022-2023 Board of Directors

- This year an election was held and there were three nominations put forward for one director spots. The division thanked all who came forward for these important leadership roles.
- Welcome to the new director Dr. Kristen Iverson.
- 2022-2023 VDFP Board of Directors:
 - Dr. Ami Brosseau
 - Dr. Sarah Chritchley
 - Dr. Alexandra Dozzi – R2 Family Practice Resident Director
 - Dr. Melissa Duff
 - Dr. David Harrison
 - Dr. Kristen Iverson
 - Mr. Peter Lockie* - incumbent

- Dr. Anna Mason*
- Dr. Carien Smit – R1 Family Practice Resident Director

Motion: It was moved by Dr. Tracy Tresoor and seconded by Dr. Marg Manville that the 2022-2023 Victoria Division Board of Directors is confirmed.

All in favor, motion carried.

Acknowledgement to departing board members

- Catriona Park, Executive Director acknowledged the departing board members (Drs. Tim Troughton, Geoff Inman, Caroline van Es and residents Jessie Singh and Irina Simin) for their contributions to the board.
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Questions from members:

- Q: Concerned about the recent withdrawal of innovation funding and whether MoH will provide other funding?
A: Infrastructure funding fosters innovation locally but that was paused last year because the PMA expired. Currently, this is a transition phase until new PMA ratified. DoBC may have innovation funding available next fiscal.
 - There were no further questions.
 - A member did express their appreciation for the Division and their assistance for many aspects of their clinic. "Thank you to the Division, to this strong community and to all doctors."
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Adjournment

- There were no further questions from members.
- Prize draw #2 – Zambris Restaurant gift certificate – Dr. Magnus MacNab
- A motion called to adjourn the meeting.

Motion: It was moved by Dr. Anna Mason and seconded by Dr. Monica L'Espérance to adjourn the business portion of the AGM.

All in favor, motion carried.

Business portion of AGM adjourned at 7:25 pm

Break 7:25-7:40 pm

Member acknowledgement

- Dr. Anna Mason recognized and presented flowers to Dr. Jennifer Lush for their contributions to resolving the family practice crisis. Members responded by a standing ovation for Dr. Lush.

Keynote speaker: Dr. Sarah Smith – 7:45-8:45 pm

- Dr Sarah Smith providing an engaging and insightful presentation to members with the focus on *How to get home early with your day's work done.*
- Dr. Anna Mason thanked Dr. Smith and drew for the final prize draw of the evening.
- Final prize draw #3 – Floathouse gift certificate – Dr. Weiling Mah
- Thank you to all for coming!

DRAFT