

EXECUTIVE DIRECTOR

Sunshine Coast Division of Family Practice
<https://divisionsbc.ca/sunshine-coast>

Posting Date
March 2025

Location
Sunshine Coast, BC

Salary Range (CAD)
\$130,000-\$145,000

Applications
infor@scdivision.ca

Are you a collaborative non-profit leader ready to lead the implementation of new and innovative initiatives? Are you experienced in member and community engagement? The Sunshine Coast Division of Family Practice is looking for their next Executive Director to support the advancement of primary healthcare and to lead a vibrant organization.

About the Sunshine Coast Division of Family Practice

Located on the traditional, ancestral, and unceded homelands of the shíshálh Nation and Squamish peoples, the Sunshine Coast Division of Family Practice (the Division) is a non-profit society that represents over 35 family physicians and 88 members in the Gibsons, Roberts Creek, Sechelt and Pender Harbour communities along the Sunshine Coast. <https://www.divisionsbc.ca/sunshine-coast>

The diversity of membership that includes family physicians, specialists, nurse practitioners, midwives and the Sechelt Hospital, provide primary care services for 30,000 community members from Langdale to Pender Harbour. The Division is committed to improving health care services for patients and their families by supporting an engaged and collegial medical community. Together, Division members work to improve local primary care, increase local physicians' influence on healthcare delivery and policy, and provide professional support for physicians.

Over the next four years, the Sunshine Coast Primary Care Network (PCN) plans to change local primary health care services by introducing more than 18 new primary care positions. This expansion is centered on team-based care, extended and virtual hours, improved access, more mental health support, patient navigation, culturally sensitive care, and integration with the Health Connect Registry centralized patient waitlist.

The Sunshine Coast PCN is a partnership between the Sunshine Coast Division of Family Practice, Vancouver Coastal Health, shíshálh Nation, and Pender Harbour Health Centre, in collaboration with the community to improve population health on the Sunshine Coast and the swiya of the shíshálh Nation. <https://divisionsbc.ca/sunshine-coast/pcn>

About the Sunshine Coast

The Sunshine Coast offers more than just a job; it offers a lifestyle. With the region's breathtaking natural beauty, vibrant community, and endless outdoor activities, the Sunshine Coast is a destination where you can live and work in harmony. Whether you're exploring the beaches, hiking through the mountains, or spending time with your family, it's a place that truly offers the best of both worlds. <https://coastrecruitment.ca/vibrant-lifestyle/>

While it's just a 40-minute ferry ride from Metro Vancouver, the Sunshine Coast exudes a relaxed energy you'll notice as soon as you arrive. There's also a remarkable spirit of cooperation, at the workplace and in the community. Life on the Sunshine Coast is the perfect blend of rural and urban. You get the slower pace and unlimited outdoor activities that come with small-town living, balanced by a wealth of city-style amenities. <https://coastrecruitment.ca/vibrant-lifestyle/>

About the Executive Director Role

Reporting to the Board of Directors, the Executive Director (ED) is responsible for the successful leadership and management of the Division in alignment with the mission, vision, and strategic priorities. The vision of the organization is "Healthy, thriving Sunshine Coast communities supported by resilient physicians and comprehensive community-based health care".

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As the ED you will have direct oversight of operations including staff leadership of five staff and three PT contractors, financial sustainability, as well as the coordination of the day to-day operations, programming, and services. You will build and maintain strong relationships with the Board, staff, health care providers, government agencies, and the broader community with a commitment to advancing and supporting resilient physicians, reconciliation and community-based health care.

Executive Director - Skills, Competencies and Experience

This is a challenging and engaging opportunity for an experienced non-profit leader who is committed to the advancement and support of primary health care and integrated service delivery. As the ideal candidate you bring strong organizational abilities with excellent interpersonal, financial, governance and strategic planning skills, as well as a commitment to public health, reconciliation and community service. You will have a degree in a relevant program area (including, but not limited to, healthcare and/or non-profit leadership) with over five years of progressive leadership experience.

Skills

Operational Leadership • Community Engagement • Strategic Partnerships • Financial Oversight and Fund Management • Long-Range Planning • Sound Decision Making

Competencies

Relationship Builder • Leadership • Integrity and Inclusion • Solution Focused • Ability to Execute • Collaboration • Effective Communicator • Governance and Board Relations • Strategic

How Can I Apply?

Please submit, in confidence, your resume with a letter of introduction, to info@scdivision.ca. We respond to all queries and applicants.