## Supply Location List [sample]

|  |  |  |
| --- | --- | --- |
| **Category** | **Item** | **Location** |
|  |  |  |
| Emergency |  |  |
|  | Airways |  |
|  | 911 box - emergency drugs |  |
|  | nebulizers and tubing |  |
|  | nebulizers and tubing |  |
|  | isolation gowns |  |
|  | Oxygen |  |
|  |  |  |
| First Aid/Dressings |  |  |
|  | Bandages |  |
|  | spare bandages |  |
|  | non sterile gauze |  |
|  | spare non sterile gauze |  |
|  | sterile gauze |  |
|  | glu-stitch |  |
|  | eye kit (fluorescein, anaesthetic drops etc) |  |
|  | Mepore |  |
|  | iodoform gauze packing |  |
|  | spare iodoform gauze |  |
|  | tube gauze and finger dressings |  |
|  | thermometers and sleeves |  |
|  | spare thermometer sleeves |  |
|  | Flamazine |  |
|  |  |  |
| Suture and excision supplies | | |
|  | Sutures |  |
|  | scalpel blades |  |
|  | punch biopsy tools, assorted sizes |  |
|  | steri-strips |  |
|  | Friars Balsam |  |
|  | sterile instruments |  |
|  | spare sutures |  |
|  | spare scalpels |  |
|  | sterilized items |  |
|  | cytology and formalin jars |  |
|  | spare cytology and formalin jars |  |
|  | spare sharps containers |  |
|  | Needles |  |
|  | spare needles |  |
|  | Syringes |  |
|  | spare syringes |  |
|  |  |  |
| Casting Supplies |  |  |
|  | Cast removal |  |
|  | Casting rolls |  |
|  | spare soft roll, fiberglass, plaster |  |
|  | walking air casts |  |
|  |  |  |
| Pap/CPX supplies |  |  |
|  | all supplies in rooms |  |
|  | spare lube |  |
|  | exam bed rolls |  |
|  | spare slides |  |
|  | spare blue slide cases |  |
|  | spare Cx swabs |  |
|  | spare C&S swabs |  |
|  | gowns/drapes |  |
|  | spare paper gowns |  |
|  | spare sheets |  |
|  |  |  |
| Hospice/Invasive Care |  |  |
|  | Catheters |  |
|  | IV supplies |  |
|  | SC sets |  |
|  | Hospice boxes/drugs |  |
|  |  |  |
| General Patient Care |  |  |
|  | baby scales |  |
|  | BP Tru, BP cuffs |  |
|  | spare mercury sphygs |  |
|  | Adult scales |  |
|  | spare measuring part for adult scale |  |
|  | urinalysis containers |  |
|  | spare urinalysis containers |  |
|  | pregnancy tests |  |
|  | ear syringe supplies |  |
|  | Styrofoam cups |  |
|  | spare styrofoam cups |  |
|  | liquid nitrogen LN2 |  |
|  | spare otoscope tip holders |  |
|  | spare mounts for diagnostic sets |  |
|  | Living Life to the Full DVDs |  |
|  | Holter Monitor |  |
|  | spare tongue depressors |  |
|  | spare razor blades |  |
|  | Halo magnifier |  |
|  | Headlamps |  |
|  |  |  |
| Medication |  |  |
|  | Injectables (MTX, B12) |  |
|  | Narcs |  |
|  | Insulin |  |
|  | Samples |  |
|  | Allergy shots |  |
|  | Flu shots, Pneumovax, Td |  |
|  | spare lock boxes |  |
|  | Urgent injectables (benadryl, toradol, gravol, etc) |  |
|  |  |  |
| Cleaning/Storage supplies |  |  |
|  | Purell refills |  |
|  | Cleaning solution/soap |  |
|  | Soap refills |  |
|  | spare garbage bins |  |
|  | spare organizer bins |  |
|  | Cavicide |  |
|  |  |  |
| Administrative/Office supplies | | |
|  | keyboard tray |  |
|  | spare Rx pads |  |
|  | spare organizational units |  |
|  | spare clear wall 'inboxes' |  |
|  | Tape |  |
|  | Envelopes |  |
|  | file folders |  |
|  | copy paper |  |
|  | Staples |  |
|  | Tape |  |
|  | pens/pencils |  |
|  | Binders |  |
|  | Dymo labels |  |
|  | toner/printer cartridges |  |
|  | Shredder |  |
|  | spare desk lamp with clamp |  |
|  | large file cabinet from former HFMCI |  |
|  | spare parts for Plantronics headset |  |
|  | empty clipboards |  |
|  | trays for faxing, scanning, 'to do', shredding |  |
|  | post-it notes |  |
|  | spare post-it notes |  |
|  |  |  |
| Construction/Maintenance |  |  |
|  | cords and plug-ins/power bars |  |
|  | Fans |  |
|  | small space heater |  |
|  | large space heater, oil |  |
|  | Light bulbs |  |
|  | grab bars x 2 for bathrooms |  |
|  | bolt cutters |  |