



RESIDENTIAL CARE INITIATIVE

**General Information & Process for MRP bed count data collection
For facilities & Physician/Clinician's Offices**

MONTHLY BED COUNT PROCESS

A request is sent via email to each facility at the end of each month for **point-in-time** information on “current state” residents in care (resident #s currently occupying short and long-term care beds) and their assigned Most Responsible Physician (MRP). The form provided has a list with all currently participating RCI committed physician’s in Oceanside’s names on it, with space to list additional physician’s or other practitioners caring for residents in the facility.

We provide 2 weeks for each facility to provide this data via the form provided through fax/email. See table below:

Quarter:	Date Range:	Measurement date:	Due on or before:
1	Apr-Jun	Last working day of each month	Jul 15
2	July-Sept	Last working day of each month	Oct 15
3	Oct-Dec	Last working day of each month	Jan 15
4	Jan-Mar	Last working day of each month	Apr 15

Once the MRP resident bed count is received back it is compiled in a spreadsheet for each physician monthly and then *summed quarterly*.

The quarterly data is then entered into an **MRP Payment Summary form** and sent to each physician supporting MOA for verification (approximate numbers) and sign-off by the physician. If *notable* discrepancies between the data provided is observed by the physician’s office, we ask the physician’s office to connect directly with the facility to reconcile the differences noted. Once consensus has been reached, we ask the *facility* to re-submit the bed count data to the RCI Coordinator, Carly Mann at the contact information on file. This re-submission process is a requirement of our accounting department due to auditing/liability rules.

Note: Please be aware that payments are **not** tied to unique patients or their PHN. We acknowledge that this method might not always correctly reflect the count of patients tended to in each bed over the quarter, however to maximize monies available to physicians in the program, and to minimize administrative burden to facilities, quarterly data collection seems the most balanced solution and is similar to what other divisions have done.

**Beginning in the third quarter of the 2017/2018 fiscal year (October-December), we are asking that each facility, if possible, provide the number of care conferences held each month in the facility per MRP’s resident and the number of times the MRP attended these conferences. Once

this data is coming back consistently, we can begin to examine and address the barriers that may be hindering attendance at the conferences.

Additional feedback and points for discussion on barriers, inefficiencies and suggested ways to improve quality of care are *always* welcome and will be brought to the table for discussion at our quarterly meetings.

Note 1: When reporting bed counts, we ask that LONG TERM care beds be reported separately from SHORT TERM (respite) beds. We do request that both are reported if possible. Assisted Living and Palliative care beds are not required for reporting. When asking for TOTAL FACILITY BEDS, we are asking for the total number of beds, short and long term (not AL) both unoccupied and occupied in the facility. This is generally a static number.

Note 2: When asking for Total Occupied beds, we are asking for the “current-state” at time of reporting number of long-term beds occupied & total number of short term beds occupied over the month, broken down into assigned MRP’s (or clinician), regardless as to whether they are signed on and listed in the RCI or not.

One of the key goals of this initiative is to ensure that each patient in a residential care facility in Oceanside has a dedicated MRP who ideally delivers care according to the 5 best practices and promotes the 3 system level outcomes outlined in the RCI guidelines (attached). Step by step through communication with physicians, facilities, and facility and office staff, we are working towards making this an easier, measurable and sustainable reality.

Questions?

Please contact:

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