

Activity Record - Division Members

Name: _____

MSP#: _____

Month: _____

Year: _____

All activities on this form should correspond to work within a specific month

Please check: GP: _____
 SP: _____

Date	Project	Activity Description	Time Spent (in 0.25 increments)

Activities include: Work assigned by the committee/group or work inherent to your role within the committee/group

Deadline for submission: 14 days after the end of the month in which the activities were performed.

Submit to: northshore@divisionsbc.ca / Fax: (778) 730-0630

Approval: Committee chair or designated staff.