

PEAK ON CALL RESPONSIBILITIES

Useful Billing Codes:
 Phone : Health Care Provider to Allied Health Care Provider : 14077
 Phone : Advice about Patient in LTC Facility : 13005
 Call out : 00115 - Between 08:00-22:59; 01201 - Between 23:00-07:59

Planning

1 week before

During on call

Follow Up



ON CALL PHYSICIAN

Let the Division know when you are available to provide on call.

If you are no longer available for your scheduled week(s) please let the Division know ASAP

Division will confirm on call is required

You will be advised:

- the MRP(s) who require cover;
- the LTC Centre(s)
- the number of patients

Respond appropriately to urgent calls.

BILLING CODE : 14077 - Phone call
BILLING CODE : 00115 / 01201
 See Above for useful billing codes

Chart clinical activity

Record calls on data sheet

Send data sheet to Division of Family Practice:
RCINanaimo@divisionsbc.ca

Receive complete SBAR from LTC Centre

Receive payment from Division of Family Practice



DIVISION OF FAMILY PRACTICE

Send individual schedule to each On-Call Physician

Schedule will also show when the Physician has indicated availability

Full schedule for year sent to the LTC centres

Amend and resend schedules if On Call Physician availability changes

Confirm with the Physician they will be required to provide on call.

This may be earlier, but no later than 1 week prior to commencement

Notify POC of:

- the MRP(s) who require cover;
- the LTC Centre(s)
- the number of patients

Change automated centralised telephone system to forward calls to POC

Complete and process invoice for payment

Collect and collate data sheets from POC



LTC CENTRE

Receive schedule for year from Division

Connect with Division to confirm MRP absences

Note in resident charts that On Call Physician is available

Complete SBAR forms prior to, and after the urgent call

Chart for patient

Record call on project data sheet

Send completed SBAR form to POC and MRP

Send data recording sheet(s) to Nanaimo Division of Family Practice after each period (Spring/Summer/Fall/ Winter)



MRP

Notify Director of Care at LTC Centre of planned absence

Notify Division of Family Practice of planned absence

Last date to confirm on call cover is required is **1 week prior to absence**

If special attention is required for patients, or deterioration is expected please contact POC for warm handover:
BILLING CODE : 14077

Receive completed SBAR from LTC Centre

Chart in patients records

If required contact POC for warm handover
BILLING CODE : 14077