

Training and Professional Development Policy

_____ will support employees in their professional development, per the program that has been established in their approved Employee Performance and Development Plan.

Clinic-supported education and training programs should be directly related to and needed in the employee's position at the clinic. Examples of supported training are:

- Practice Support Program (PSP) modules
- Training related to preparing patients for their appointments (lab tests, weight, height, BP, eye examinations etc.)
- First Aid training
- WHMIS training
- "Code White" training for handling workplace violence
- Computer training
- CMHA approved MH first aid training
- Basic Cardiac Life Support

I have read and understood the Training and Professional Development Policy

Employee's Signature
Date:

Manager Signature
Date: