

KEY DECISIONS FROM THE MEETING OF JUNE 28, 2023

1. The minutes from May 24th, 2023, were approved.
2. The agenda was approved as presented.
3. The new member was approved.

KEY ACTION ITEMS ARISING FROM THE MEETING OF JUNE 28, 2023

TOPIC	ACTION/UPDATE	STATUS
General	(Leslie) Invite an Elder or Youth to come to the Board meetings for dinner, an opening welcome/check-in as an Honorary Guest.	Ongoing
Cultural Safety	(Becca & Leslie) Write a proposed cultural safety engagement strategy for the Division.	Ongoing
Strategic Planning	(Everyone) Share ideas and feedback for the KPIs through the Google Document that Dr. Micah Hansen provided.	Ongoing

BOARD MINUTES

Date: June 28th, 2023
Location: 201-4480 West Saanich Rd

Members Attending:					
Dr. Randal Mason	Board Chair	P	Dr. Erik Haensel	Board Member-At-Large	V
Mr. Jon Rabeneck	Secretary	P	Dr. Micah Hansen	Board Member-At-Large	P
Mr. Eric Holden	Vice Chair	P	Dr. Claire Block	Board Member-At-Large	R
Dr. Maggie O'Dea	Alternate Chair	P	Dr. Mark Sherman	Board Member-At-Large	V
Mr. Robert Wicks	Treasurer	P	Ms. Becca Zwicker	Office Manager	P
Ms. Leslie Keenan	Executive Director	P	Ms. Vicky Bui	Executive Coordinator	P

P = Present R = Regrets V = Virtual T = Arrival after call to order

The meeting started at 6:17pm with a territorial acknowledgement.

1. Declaration of Conflicts of Interest

No conflicts were declared.

2. Approval of Agenda & Minutes

The minutes from May 24th were approved as presented.

Motion: Eric Holden

Second: Robert Wicks

The consent agenda was approved as presented.

3. FY22/23 Audit – Financial Statements

The FY22/23 Audited Financial Statements were approved as presented.

Motion: Dr. Randal Mason

Second: Dr. Maggie O'Dea

4. Co-Chair Report

Nominees for the Board:

We are looking for 3 Nominees for the upcoming AGM.

Strategic Planning session: (ideas only, no KPIs)

Support FPs to provide culturally safe primary care.

- Resources will be noted on the website for videos, handouts, articles, books, and activities.
- Increase partnerships with the W'SANEC communities for, e.g., beach clean-up, learn about Native plants for medicine, invasive plants removal day, etc.
- Provide opportunities to link up with local artists and Elders.
- Provide safe spaces for community members to have conversations with FPs & vice versa.
- Honoring an FP in the area who has provided culturally safe care, as recognized by the First Nation communities.

ACTION: Everyone will provide their input with KPIs in the shared Google Document provided by Dr. Micah Hansen.

In the next meeting, the remaining Strategic Priorities will be discussed.

5. ED Report

Membership Engagement:

The Board approved the idea of having quarterly meetings with members to promote engagement with the Division.

Office lease:

SIDFP's office lease is set to renew in 2024 and we need to advise Property Manager of intent by September 2023.

The Board approved in principle sharing office space with an aligned group.

JEC Meetings:

The committee has agreed to meet quarterly and hold an annual strategic planning meeting with the Victoria CSC & IH. The strategic priorities will form the meeting agendas.

The Board approved this operational change.

HR Policy: Member Code of Conduct – to be discussed with Eric Holden & Dr. Randal Mason as a follow-up item after the meeting. *Leslie will email the Member Code of Conduct & the Respectful Workplace Policy to Board members. At the next Board meeting, the policy will be discussed.*

6. Indigenous Health Equity & Cultural Training

Discussed under Strategic Planning item.

7. SIDFP Staff Report

The Board approved the joint PH&W Committee with the VDFP.

8. Wrap Up

Upcoming meetings:

- Board meeting: July 26th (6-8pm)

9. In-Camera: An in-camera session followed concluding at 8:17pm.