

The Campbell River and District Division of Family Practice
 is seeking an experienced
Primary Care Network Manager

Are you a natural collaborator and community builder?
 Are you a dynamic leader passionate about transforming healthcare in your community?
 Do you want to influence positive change for physicians and patients in the Campbell River District?

Join us in shaping the future where healthcare is accessible, inclusive, and community driven. The Campbell River and District Division of Family Practice (CRDDFP) & the Primary Care Network is seeking an experienced **Primary Care Network (PCN) Manager** to spearhead the development and implementation of the BC Ministry of Health’s Primary Care Network Initiative.

Job Title:	Primary Care Network Manager
Reports to:	PCN Steering Committee & Executive Director of Division of Family Practice
Status:	Full-time
Hours:	37.5 hours per week
Wage:	Starting salary range is between \$100,000-\$115,000 annually (more details below)
Benefits	Comprehensive health and wellness benefits and an RRSP contribution program
Closing Date:	November 22, 2024
Start Date:	January 6, 2025

Who is the Campbell River & District Primary Care Network?

The Campbell River & District Primary Care Network (CRDPCN) plan was approved by the Ministry of Health and is supported by the Family Practice Services Committee (FPSC) and Doctors of BC. The CRDPCN will work towards networking health services, supporting patient medical home development, improving team-based care, and finding primary care providers for unattached patients within the Campbell River & District communities. PCNs are community-based networks of health care professionals and clinics who work with the community to develop local healthcare solutions to meet the unique needs of the community.

What does the PCN Manager do?

The PCN Manager is responsible for operationalizing the implementation requirements for the British Columbia Ministry of Health’s Primary Care Network Initiative within Campbell River & District. The PCN Manager is hired and employed by the Division of Family Practice (backbone organization), receives strategic direction from the PCN Steering Committee to execute the PCN Service Plan, reports operationally to the Executive Director of Division of Family Practice and oversees the work of other PCN staff.

The PCN Manager engages with the community’s interdisciplinary providers in a collaborative practice model, working towards the achievement of the attributes of the PCN. This includes maintaining strong relationships with the Campbell River & District Division of Family Practice, Health Authority staff, Patient Medical Homes (PMHs), primary care providers (Family Physicians and Nurse Practitioners), local Indigenous communities and Nations, First Nations Health Authority, and community agencies.

What are the roles and responsibilities of the PCN Manager?

Stakeholder Relations:

- This role is responsible for the effective, collaborative engagement of all community stakeholders. This includes orientating committee members, engaging with First Nations and local indigenous organizations on PCN priorities, and supporting collaborative approaches with various groups and community organizations.

Strategic Leadership:

- This role provides operational leadership for implementing PCN strategies within the Campbell River and district PCN. This includes participation in relevant committees and working groups and ensuring effective communication among stakeholders. The role requires strong leadership in facilitating partnerships and promoting cultural safety and humility to ensure Indigenous partners are active participants in decision-making.

Operational Management:

- This role leads the project management of all PCN strategies, including proposal development, governance structure oversight, operational planning, budget management, quality improvement, and network evaluation. This role ensures that Ministry of Health deliverables for PCN funding are in compliance with reporting requirements.

People Management:

- This role is responsible for overseeing the management of PCN staff and contractors, fostering a cohesive, inclusive, and motivated team. You will manage the placement and orientation of PCN- funded allied health and nursing staff, in collaboration with the Island Health Primary Care Manager, to integrate them into patient medical homes and support in interdisciplinary care implementation.

Financial Management:

- This role assumes responsibility for risk assessment, mitigation and issues management for the PCN. You will work collaboratively with Division staff to ensure financial systems are well-managed, with appropriate controls and regular financial reporting.

What skills, competencies and experience are needed for the PCN Manager?

- We are seeking a minimum post-secondary degree in a health and/or leadership related discipline with five or more years of collaborative and distributed leadership and management experience, preferably in the healthcare sector.
- A master's degree in health administration and practical community development experience is a strong asset.
- Demonstrated experience in integrated service delivery design, project management, implementation and evaluation with knowledge of the principles of Primary Health care, population health, and health promotion along with the attributes of primary care delivery.

- A demonstrated understanding of Indigenous cultural safety, humility, the TRC Calls to Action related to health, United Nations Declaration on Rights of Indigenous Peoples (UNDRIP), and key policies relevant to the implementation of PCNs in BC.
- Strong interpersonal skills, strategic planning acumen and the ability to lead, plan, manage, implement, organize, prioritize and problem solve in a complex, multi-disciplinary and changing organizational environment.

Note: This position is subject to a current criminal record check, child abuse registry check and audit abuse registry check.

Work Environment & Renumeration:

This position requires you to be living and working within the Campbell River and District region and requires a valid driver's license with the ability to travel and attend meetings outside of regular working hours.

This is a full-time, salaried position. Hours of work are flexible however there will be a need to attend early morning, evening and occasional overnight meetings or conferences.

The annual starting salary range is between \$100,000 - \$115,000, depending on skills and experience. The position includes a comprehensive health and wellness benefits package and RRSP contribution program.

For more information:

See Website: [Campbell River & District | Divisions of Family Practice \(divisionsbc.ca\)](https://www.campbellriveranddistrict.ca/divisionsbc.ca)

[See Full PCN Manager Job Description](#)

Be a part of a team that values collaboration, innovation, and community engagement. Join us in shaping a future where healthcare is accessible, inclusive, and community-driven.

We look forward to receiving your application and exploring the possibility of working together to make meaningful change.

How to apply:

Please submit your application in confidence to: jobs@crddivision.ca

Only applications with a cover letter and resume will be accepted. Applications will be acknowledged and reviewed as they are received.

The deadline for applying is November 22, 2024, and **early submission is encouraged**.

Please note that only candidates selected for an interview will be contacted.