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| **Annual General Meeting Minutes**  **Thursday, October 24, 2019, 1800-1900 hrs**  **Bowen Park Clubhouse** (500 Bowen Road, Nanaimo, BC) | | | |
| **Chaired by:** Dr. Roger Walmsley, Board Chair | | **Recorded by:** Teresa Graham, Operations Coordinator | |
| **AGENDA ITEM** | **DISCUSSION** | | **DECISION** |
| 1. Call to Order and adoption of rules of order | * Appointment of Presiding Officer   - Dr. Roger Walmsley, Chair of the Board to act as Presiding Officer   * Appointment of Meeting Secretary * Teresa Graham appointed as meeting secretary * Presiding Officer declares there is a Quorum present * Voting shall be conducted by a show of hands | | * Dr. Roger Walmsley appointed Presiding Officer * Teresa Graham appointed meeting secretary |
| 1. Notice of Annual General Meeting | * Motion entertained that notice of this General Meeting on October 24, 2019 was properly given. | | * Motion moved by Dr. Melissa Oberholster * Motion seconded by Dr. John Trepess * Motion carried |
| 1. Approval of Agenda | * Motion to accept the Agenda as presented, no additions | | * Motion moved by Dr. Melissa Oberholster * Motion seconded by Dr. John Trepess * Motion carried |
| 1. Approval of September 28, 2018 Meeting Minutes | * Motion to accept the minutes of September 20, 2018 as presented | | * Motion moved by Dr. Melissa Oberholster * Motion seconded by Dr. John Trepess * Motion carried |
| 1. 2018 Annual Report | * 2018 Annual Report presented | | * No questions arising from the Annual Report |
| 1. Review of the Financials  * Audited Statements 2018-19 * Treasurer’s Report | * Financial audited report presented by Derek Lam, Chan, Nowosad, Boates * Treasurer’s report presented by Dr. Patrick Kerridge | | * No questions arising from the Financial Report * Motion to accept the Financials moved by Dr. Drew Digney * Motion seconded by Dr. Matt Toom * Motion carried |
| 1. Election of Board of Directors | * There are nine members on the Division Board of Directors * Three members have completed their terms and are stepping down; * Dr. Melissa Oberholster * Dr. Patrick Kerridge * Dr. Scott Takeda * Six members remaining: * Dr. Melissa Gillis * Courtney Defriend * Doug Torrie * Dr. Matt Toom * Dr. John Trepess * Dr. Roger Walmsley * Nominees for three Board seats included: Dr. Diane Wallis, Dr. Taylor Swanson, Dr. Duncan MacGillivray, Dr. Rehanna Wilson, Dr. Patricia Kousaie, and Chaundra Willms, Nurse Practitioner * Three new Board members voted in by secret ballot: * Dr. Diane Wallis - elected * Dr. Taylor Swanson - elected * Dr. Duncan MacGillivray – elected | | * Motion to accept incoming Board members by Dr. Roger Walmsley * Motion moved by Dr. Melissa Oberholster * Motion seconded Dr. Jenny Bell * Motion carried |
| 1. Other business | * No other business | |  |
| 1. Concluding Remarks 2. Meeting Adjournment | * The business of this meeting concluded, and a motion made to adjourn | | * Motion of adjournment moved by Dr. Drew Digney * Motion seconded by Dr. Matt Toom * Motion carried |