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| **Annual General Meeting Minutes****Thursday, October 24, 2019, 1800-1900 hrs****Bowen Park Clubhouse** (500 Bowen Road, Nanaimo, BC) |
| **Chaired by:** Dr. Roger Walmsley, Board Chair | **Recorded by:** Teresa Graham, Operations Coordinator |
| **AGENDA ITEM** | **DISCUSSION** | **DECISION** |
| 1. Call to Order and adoption of rules of order
 | * Appointment of Presiding Officer

- Dr. Roger Walmsley, Chair of the Board to act as Presiding Officer* Appointment of Meeting Secretary
* Teresa Graham appointed as meeting secretary
* Presiding Officer declares there is a Quorum present
* Voting shall be conducted by a show of hands
 | * Dr. Roger Walmsley appointed Presiding Officer
* Teresa Graham appointed meeting secretary
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| 1. Notice of Annual General Meeting
 | * Motion entertained that notice of this General Meeting on October 24, 2019 was properly given.
 | * Motion moved by Dr. Melissa Oberholster
* Motion seconded by Dr. John Trepess
* Motion carried
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| 1. Approval of Agenda
 | * Motion to accept the Agenda as presented, no additions
 | * Motion moved by Dr. Melissa Oberholster
* Motion seconded by Dr. John Trepess
* Motion carried
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| 1. Approval of September 28, 2018 Meeting Minutes
 | * Motion to accept the minutes of September 20, 2018 as presented
 | * Motion moved by Dr. Melissa Oberholster
* Motion seconded by Dr. John Trepess
* Motion carried
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| 1. 2018 Annual Report
 | * 2018 Annual Report presented
 | * No questions arising from the Annual Report
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| 1. Review of the Financials
* Audited Statements 2018-19
* Treasurer’s Report
 | * Financial audited report presented by Derek Lam, Chan, Nowosad, Boates
* Treasurer’s report presented by Dr. Patrick Kerridge
 | * No questions arising from the Financial Report
* Motion to accept the Financials moved by Dr. Drew Digney
* Motion seconded by Dr. Matt Toom
* Motion carried
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| 1. Election of Board of Directors
 | * There are nine members on the Division Board of Directors
* Three members have completed their terms and are stepping down;
* Dr. Melissa Oberholster
* Dr. Patrick Kerridge
* Dr. Scott Takeda
* Six members remaining:
* Dr. Melissa Gillis
* Courtney Defriend
* Doug Torrie
* Dr. Matt Toom
* Dr. John Trepess
* Dr. Roger Walmsley
* Nominees for three Board seats included: Dr. Diane Wallis, Dr. Taylor Swanson, Dr. Duncan MacGillivray, Dr. Rehanna Wilson, Dr. Patricia Kousaie, and Chaundra Willms, Nurse Practitioner
* Three new Board members voted in by secret ballot:
* Dr. Diane Wallis - elected
* Dr. Taylor Swanson - elected
* Dr. Duncan MacGillivray – elected
 | * Motion to accept incoming Board members by Dr. Roger Walmsley
* Motion moved by Dr. Melissa Oberholster
* Motion seconded Dr. Jenny Bell
* Motion carried
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| 1. Other business
 | * No other business
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| 1. Concluding Remarks
2. Meeting Adjournment
 | * The business of this meeting concluded, and a motion made to adjourn
 | * Motion of adjournment moved by Dr. Drew Digney
* Motion seconded by Dr. Matt Toom
* Motion carried
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