

# **EXECUTIVE DIRECTOR**

# INFORMATION



divisionsbc.ca/chilliwack



Chilliwack, BC

# SKILLS

- Operational leadership
- Community engagement
- Strategic partnerships
- Financial oversight and fund management
- Long-range planning
- Sound decision making

#### COMPETENCIES

- Leadership
- Integrity and inclusion
- Problem solving
- Ability to execute
- Collaboration
- Effective communicator

#### TO APPLY

Cover letter, resume and three references via email: info@hwest.ca



Are you an inclusive and collaborative individual looking for your next opportunity in the non-profit sector? This is an exciting opportunity to support the advancement of primary healthcare and lead a dynamic organization.

# ORGANIZATIONAL PROFILE

Located on the traditional, ancestral, and unceded territory of the Coast Salish, Stó:lō, and Nlaka' pamux peoples, The Chilliwack Division of Family Practice (the Division) is a non-profit society that represents over 120 family physicians in Chilliwack, Agassiz, Seabird Island and Hope.

The Division also supports 20 nurse practitioners, medical residents, and medical students as associate members. The diversity of membership provides primary care services for 116,000 community members from Chilliwack to Boston Bar, which includes 22 First Nations communities and a geographical landmass of over 40% of the Fraser Health Authority. The Division is committed to improving health care services for patients by supporting an engaged and collegial medical community.

# ABOUT THE ROLE

Reporting to the Board of Directors, the Executive Director is responsible for the successful leadership and management of the Division in alignment with the mission, vision, and strategic priorities. The Executive Director has direct oversight of operations including staff leadership, financial sustainability, as well as the coordination of the day-to-day operations, programming, and services. The Executive Director builds and maintains strong relationships with the Board, staff, health care providers, government agencies and the broader community with a commitment to advancing and supporting a high level of patient care.

This is a challenging and dynamic opportunity for a non-profit leader who is committed to the advancement and support of primary health care and integrated service delivery. The ideal candidate will have strong organizational abilities with excellent interpersonal, financial, governance and strategic planning skills, as well as a commitment to the public health and community service. The candidate will have a degree in a relevant program area (including, but not limited to, healthcare and/or non-profit leadership) with over five years of progressive leadership experience.

# CONTACT DETAILS

Should you be interested in learning more about this leadership opportunity please contact Harbour West Consulting at 604-998-4032, or forward your resume, a letter of introduction and the names and contact information for three referees, in confidence, to info@hwest.ca. We will respond to all who express interest.