

The **Sea to Sky Primary Care Network** is seeking 1 Full-Time or 2 Part-Time experienced Project Lead(s) to support the design & delivery of Primary Care Network (PCN) planning in Whistler and in Squamish. This is a contract position and work can start immediately for the right candidate(s), with project work commencing in earnest in early September 2022.

The Project Lead(s) are responsible for working with distinct groups of community stakeholders as they develop plans that address local primary care needs, including: individual physicians, group primary care clinics, First Nations & Vancouver Coastal Health Authorities, Sk̓wx̓wú7mesh and Lil'wat Nation representatives, municipal governments, and local not-for-profit agencies.

The ideal candidate(s) will demonstrate significant experience in:

- Direct, progressive, project management, ideally in a health or social services setting.
- Working within multi-stakeholder environments
- Knowledge of/experience with community development
- Demonstrated leadership skills in diverse settings
- Knowledge of and respect for cultural safety, humility, diversity & inclusion policies and procedures
- Leading formal change management work
- Project Management Professional (PMP) qualification is preferred, as is a post- secondary degree in health or social services, or business management
- Experience staffing projects or in HR planning within a public sector/unionized environment is an asset

An equivalent combination of education and work experience will be considered.

Responsibilities will include:

- Ongoing engagement with/support of new and existing project partners,
- Serving as a point of information collection & dissemination with respect to project status, needs and expectations, and
- Ensuring that project work progresses utilizing a collaborative, evidence-based, decision-making process
- Manage small to mid-size project budgets, producing current-state project budgets, and also designing cost projections to plan for future operational needs
- Collaborate with project partners in Whistler and Squamish, develop a project charter and plan, and with the support of staff from Vancouver Coastal Health and others, will track and report back on project timelines and deliverables
- Intuitively identify opportunities to embed QA/QI in both work-processes & work-product, ensuring all project work is reflective of current/known evaluation metrics, and for identifying areas where new metrics might be of benefit to one or more project partners
- Work within an evolving governance structure and will be mindful of the impact of actions and decisions within that structure

Across all this work, a commitment to growing and incorporating cultural safety and humility is required; specific knowledge of UNDRIP principles and the opportunity it represents for improving reconciliation with First Nation Peoples is highly valued for the successful candidate. Your own knowledge and understanding of – and respect for – the First Nation lands and communities which BC's Sea to Sky corridor region is located on is a valuable asset of any successful applicant.

Interested parties are encouraged to submit their resume/CV in PDF format to: seatosky@seatoskydivision.ca and to include a brief description of why this project is of particular interest.