



Title: Indigenous Relations Manager
Employer: Chilliwack Division of Family Practice
Location: Chilliwack, Agassiz-Harrison, and Hope Local Health Areas
Hours: Full time
Salary: Dependent on qualifications and experience
Start date: as soon as possible, posted July 13, 2020
Duration: 1 year with possibility of extension

The Opportunity

Work and make a difference in the communities you serve. The Chilliwack Division of Family Practice is a non-profit society that represents family physicians in Chilliwack, Agassiz, Seabird Island and Hope. We also have nurse practitioners, medical residents, and medical students as associate members. Our members provide primary care services from Chilliwack to Boston Bar and we strive to improve health care services for patients by supporting an engaged and collegial medical community.

The Chilliwack and Fraser Health Rural Primary Care Network (PCN) program is a joint venture led by the Chilliwack Division of Family Practice and Fraser Health and supported through funding from the BC Ministry of Health. The resources requested by the Chilliwack and Fraser Health Rural (Agassiz-Harrison and Hope community health service delivery areas) PCNs, are intended to support the development of three PCNs, and meaningful health outcomes for patients in the Chilliwack and Fraser Health Rural region. The Chilliwack and Fraser Health Rural PCNs have the privilege of providing services on the traditional, ancestral, and unceded territory of the Coast-Salish, Stó:lō, and Nlaka'pamux people, which includes 22 First Nations communities. The Chilliwack North and South PCNs are the home of Aitchelitz, Kwaw-kwaw-Aplit, Shxwha:y Village, Skowkale (Sq'ewqéyl), Skwah, Soowahlie, Squiala First Nation, Tzeachten (Ch'i:yàqtel), and Yakweakwioose. The Fraser Health Rural PCN is the home of Boothroyd, Boston Bar, Chawathil, Cheam, Chehalis (Sts'ailes), Peters Band, Popkum, Seabird Island, Shxw'ōwhámél First Nation, Skawahlook FN (Sq'ewá:lxw), Spuzzum, Union Bar, and Yale. At the same time we are implementing PCN, additional types of primary care service models such as First Nations-led Primary Health Care (FN PHC) initiatives and Community Health Centres (CHCs) are being considered or are in the planning stages. Where appropriate, these service models should be brought to the local planning tables to achieve a more integrated approach to further planning in communities and effective linking of these services within PCNs. This includes collaboration with the First Nations Health Authority (FNHA), Fraser Health Aboriginal Health, First Nation communities, and Métis organizations in their PCN geographic area.

The Indigenous Relations Manager will work in close collaboration with the Division Executive Director, Fraser Health Director(s) of Primary Care, other PCN Managers, FNHA, and FH Aboriginal Health. This position is full-time with a flexible schedule that involves working in the PCN office, throughout our region, and remotely, and at times will include early mornings and late evenings. This role reports to the Division's Executive Director.

The PCN is a provincial initiative that is looking to redesign and transform primary care. Locally, our funds are earmarked for recruiting new resources, deploying team-based care,





and integrating services. The Manager will need to work cohesively with the Division and their membership, Fraser Health, FNHA, and our Indigenous communities and partners. The role of the Indigenous Relations Manager will be to strengthen relationships with the 22 Indigenous communities and Indigenous partners, as well as local family physicians, nurse practitioners, and service providers that provide services to Indigenous peoples in our PCNs. This will be important to support the design of PCN services to meet the needs of our Indigenous peoples and embed cultural safety and humility into our PCNs and local Patient Medical Homes.

The Indigenous Relations Manager will lead work with the FNHA and FH Aboriginal Health regional teams to strengthen local relationships and embed culturally safe care within the PCNs in Chilliwack and Fraser Health Rural by:

- Engaging with our 22 Indigenous communities and Indigenous partners to understand community level needs.
- Supporting the redesign, design, and integration of culturally safe services
- Supporting community family physicians and nurse practitioners to embed culturally safe care into their Patient Medical Homes (community practices)
- Completing various reports, as per the funding agreements
- Assisting in the selection and monitoring of performance indicators at the local level and preparation of reports
- Supporting the PCN Steering Committee, Indigenous Health and Wellness Working Group, and various other working groups.

Education and Experience

- A university degree with specialization in Health Sciences, Education or Social Services or a related field, or an equivalent combination of education, training and professional experience. Experience in community development and/or primary care will be considered an asset. Other combinations of education and experience may be considered.
- Relevant, recent and significant experience in the design and/or provision of services to Indigenous communities.
- Demonstrated culturally safe practices and experiences working with BC Indigenous people at a community, leadership, and/or political level including in community engagement and community/organizational development.
- Demonstrated experience in initiating changes and improvements, including skills in workplace re-engineering within a Quality Improvement (QI) environment.
- Demonstrated knowledge of the principles of Primary Health Care, Population Health, and Health Promotion and the attributes of a Primary Care Network and Patient Medical Home.
- Demonstrated listening, written and oral communication skills.
- Demonstrated facilitation ability including the ability to bring diverse perspectives together to reach consensus in support of common agendas.
- Demonstrated ability for relationship and partnership development and maintenance.
- Demonstrated experience with issues management and escalation





Knowledge, Skills, and Abilities

- Knowledge and experience with the community engagement process.
- Knowledge of health-related issues and those affecting Indigenous peoples in particular.
- Knowledge of the BC Indigenous political and governance landscape from the federal, provincial and regional context.
- Ability to build and maintain respectful and effective relationships with diverse groups, organizations, and individuals to work collaboratively and cooperatively, including good conflict management skills and abilities.
- Ability to coordinate, design and facilitate meetings and other gatherings on a wide variety of topics and with diverse groups and/or individuals, including the development of pre-reading and meeting documentation.
- Excellent communications skills both orally and in writing. Comfortable presenting to a variety of audiences and ensure material is adapted to the audience.
- Proficiency with the Microsoft Office suite (including Word, Excel, PowerPoint, Project, and Visio), GoToMeeting, and Zoom.
- Ability to perform the duties of the position on a regular basis.

Diversity

The Chilliwack Division of Family Practice is committed to respecting diversity within our workforce; preference will be given to individuals with Indigenous ancestry (First Nations, Inuit, Métis).

Please apply with resume and cover letter to chilliwackdfp@divisionsbc.ca with the posting title in the email subject line. The posting is open until the position is filled. We thank all applicants for their interest, but only those who will be interviewed will be contacted. If you do not hear from us about this position, please accept our sincere appreciation for your interest in the Chilliwack Division of Family Practice.

ABOUT THE CHILLIWACK AND FRASER HEALTH RURAL PRIMARY CARE NETWORKS

Our shared vision is to create an integrated, collaborative, community-based system for health that supports wellness and care.

Our mission is to build and strengthen partnerships for sustainable, quality team-based health care that is person-centred, culturally safe, and fosters shared responsibilities.

