

OpenVoice tips

Join a Conference

1. Using your phone, dial in using the toll or toll-free number provided to you by the organizer in your conference invite email.
2. Once you are connected to the conference, you will be asked to enter the Conference Room number followed by the pound (#) key.
3. Once you enter the conference number, you will be asked to confirm if you're an organizer by pressing the star (*) key or to hold. Please hold.
4. If your organizer has set a security code for your conference call, you will be asked to enter the security code to connect.

During a Conference

Participant Commands	Details
* 1	Receive a list of commands.
* 2	Mute or unmute your participant line.
* 5	Hear the number of attendees.
* 9	Raise your hand to ask a question (in lecture mode).